

ACCRTA seeks nominations for Clerk of the Year

The Municipal Clerk of the Year Award recognizes a member of the Arkansas City Clerks, Records and Treasurers Association (ACCRTA) who has made significant contributions to the profession and to the improvement of municipal government in Arkansas and the clerk's own community.

Qualities are length of service, good relationship with other clerks, interest in education, attendance at regional/national conferences, community volunteerism, and advancing and supporting the municipal clerks association.

Any municipal official or ACCRTA member may nominate a candidate for Municipal Clerk of the Year for 2025. The finalist will be honored at the 91st Annual Convention of the Arkansas Municipal League, June 18-20, in Little Rock.

Requirements for nominees:

- Has been an active ACCRTA member for at least five years.
- Holds a city clerk/recorder/treasurer or deputy position.
- Is a Certified Municipal Clerk or Certified Arkansas Municipal Clerk.
- Provides service to other municipal clerks in the state as the opportunity exists.
- Exhibits leadership.

Municipal Clerk of the Year 2025

Please Submit the Following Information

Nominee's full name and title: _____

Address, city, zip: _____ Business phone: _____

Name of the city the municipal clerk represents: _____

Years served as Clerk, Recorder, Treasurer or Deputy Clerk and year appointed or elected: _____

Arkansas City Clerks, Records, Treasurers Association (ACCRTA) member years served _____ and date of membership: _____

ACCRTA offices held: _____

ACCRTA meetings attended: _____

ACCRTA, IIMC or Arkansas Municipal League committee service, committees served on and number of years served: _____

International Institute Municipal Clerk (IIMC) participates at annual and regional meetings (please list all meetings attended): _____

IIMC workshops (District meetings) attended: _____

Municipal Clerks Institute attendance (number of years and classes attended): _____

Certification received: IIMC Certified Municipal Clerk, IIMC Master Municipal Clerk or Certified Arkansas Municipal Clerk and date of certifications: _____ Arkansas Municipal League conferences attended: _____

Education program participation (instructor, panel member, moderator): _____

Community involvement: _____

Leadership activities: _____

Other activities: _____

Name of individual submitting nomination: _____

Address: _____ Phone number: _____

Signature _____

Date _____

Deadline to apply: May 2

To submit the nomination form or for more information, please contact:

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