

# City & Town

FEBRUARY 2016 VOL. 72, NO. 02

THE OFFICIAL PUBLICATION OF THE ARKANSAS MUNICIPAL LEAGUE







# TURNING ARKANSAS PROJECTS INTO PRIORITIES.

Our team is committed to serving local communities. So we are especially honored to be ranked the top underwriter of Arkansas bonds for 2015, financing projects totaling more than twice the amount of any other firm. Thank you for counting on Crews & Associates – we're looking forward to another year of opportunity for our great state.

800.766.2000 | [crewsfs.com](http://crewsfs.com)

 **Crews & Associates**  
A First Security Company

INVESTMENT BANKING | PUBLIC FINANCE | BONDS | LEASES | LOANS

Member FINRA & SIPC  
Ranked by Thomson Reuters according to principal amount of issues in which firm was lead manager.



Cover photo by Mark Potter



**ON THE COVER**—“Pardon our progress!” After being under construction for much of 2015, the upgrades to the League headquarters is now complete. Check out the details inside on page 6. Read also some important takeaways from a recent Grant Professionals Association conference, a change to FOIA in regards to personal information of children participating in parks and recreation programs, Lake Village being chosen to participate in federal initiative “Local Foods, Local Places,” and more.—atm

## Features

**6 League HQ renovation complete**  
The League’s North Little Rock headquarters has a fresh new modern look, thanks to renovations to the main and secondary entrances that have recently been completed.

**8 Conference touts growth through grants**  
Sessions during the recent annual conference of the Grant Professionals Association explored the many ways cities and towns can take advantage of grant opportunities.

**20 Lake Village wellness gets boost via federal program**  
Lake Village is one of 27 cities across the nation that has been chosen to participate in the Local Foods, Local Places initiative, which provides technical assistance for cities seeking to improve access to healthy, local food and promote wellness.

## City & Town Contents

Arkansas Municipal League Officers..... 5  
 a'TEST ..... 21  
 Attorney General Opinions..... 17  
 Calendar ..... 13  
 Economic Development..... 28  
 Grant Money Matters ..... 30  
 Municipal Mart ..... 42  
 Municipal Notes ..... 37  
 Obituaries..... 37  
 Planning to Succeed ..... 14  
 President's Letter ..... 4  
 Sales Tax Map..... 39  
 Sales Tax Receipts ..... 40  
 Turnback Estimates ..... 38  
 Urban Forestry..... 32  
 Your Health ..... 36

Publisher <b>Don Zimmerman</b>	Communications Director <b>Whitnee V. Bullerwell</b>
Editor <b>Andrew T. Morgan</b>	Graphic Designer <b>Mark R. Potter</b>
Advertising Assistant <b>Tricia Zello</b>	Email: <b>citytown@arml.org</b>



[www.arml.org](http://www.arml.org)

*City&Town* (ISSN 0193-8371 and Publication No. 031-620) is published monthly for \$20 per year (\$1.67 per single copy) by the Arkansas Municipal League, 301 W. Second St., North Little Rock, AR 72114. Periodicals postage paid at North Little Rock, Ark.  
 POSTMASTER: Send address changes to *City&Town*, P.O. Box 38, North Little Rock, AR 72115.



Dear Friends and Colleagues,  
Winter has been fairly kind to the City of Batesville this year. We had some flooding issues in December but very little winter precipitation thus far this season. We have been taking full advantage of the mild weather to make progress on some of the ongoing projects in our city. In the month of January, our new wastewater treatment plant became fully operational. When I took office in 2007, wastewater treatment was one of our biggest struggles. Since then, we have upgraded capacity from four million gallons per day to a state-of-the-art, 10-million-gallon-per-day facility. This much-needed improvement to our infrastructure is progress for our community and for economic growth. We are very proud of the new facility and would be happy to arrange tours for anyone interested in starting a similar improvement to their plant.



Another ongoing project is an approximately \$700,000 terminal and parking lot renovation to the Batesville Regional Airport. This project is expected to be complete by early summer. Grant funds have also been secured for a new taxiway and apron extension that allow for further hangar development. Once weather allows, work will begin on this project. The airport is a great asset to our local area and is utilized daily by local industries, such as Peco, OMP, Bad Boy Mowers, and Mark Martin. Our airport has a 6,000-foot runway that is 150 feet wide to allow for easier landing during windy conditions.

I hope you will take time to read the great article in this issue about Batesville's own Danell Hetrick. She is a very valuable part of the Batesville Area Chamber of Commerce and to the City of Batesville as well. She has been a vital part of obtaining a \$50,000 Trails For Life grant for the extension of the existing trails in the city. She also helped us obtain a \$144,000 Blue and You grant to purchase fitness equipment for the new Batesville Community Center and Aquatics Park. These funds are what helps Batesville provide health and wellness opportunities for our residents.

In January, the State Aid Street Committee met and awarded 81 cities and towns funding for 2016. It is always amazing what a valuable asset this funding is to the infrastructure of cities and towns that may not otherwise have funds available to make necessary improvements. I know that some of you are already in the process of planning your request for the next phase of funding.

I mentioned in my last letter that the 2016 Congressional City Conference in Washington, D.C., will be coming up soon. I believe there is still time to register and attend if you have not already done so. A luncheon has already been scheduled on Capitol Hill to meet with members of our delegation. This will be a great opportunity to share our visions and needs for Arkansas and for our cities.

I recently had the opportunity to stop by the League office and take a look at the new front entrance of the building. What a great improvement to the aesthetics of the AML building! I know that Don and the staff are pleased with the changes.

Sincerely,

Rick Elumbaugh  
Mayor, Batesville  
President, Arkansas Municipal League



# ARKANSAS MUNICIPAL LEAGUE OFFICERS

Mayor Rick Elumbaugh, **Batesville** ..... President  
Mayor Harry Brown, **Stephens** ..... First Vice President  
Alderman Sam Angel II, **Lake Village** .... Vice President, District 1  
Mayor Joe Smith, **North Little Rock** ..... Vice President, District 2  
Mayor Sonny Hudson, **Prairie Grove** .... Vice President, District 3  
Mayor Frank Hash, **El Dorado** ..... Vice President, District 4  
Don A. Zimmerman..... Executive Director

**EXECUTIVE COMMITTEE:** Mayor Tim McKinney, **Berryville**; Mayor Jill Dabbs, **Bryant**; Mayor Scott McCormick, **Crossett**; Mayor Billy Ray McKelvy, **De Queen**; Mayor Lioneld Jordan, **Fayetteville**; Mayor Larry Bryant, **Forrest City**; City Clerk Sherri Gard, **Fort Smith**; City Manager Catherine Cook, **Hope**; Alderman Reedie Ray, **Jacksonville**; Mayor Harold Perrin, **Jonesboro**; Mayor Dennis Behling, **Lakeview**; Mayor Mike Watson, **Maumelle**; Mayor Doyle Fowler, **McCrotry**; Mayor Joe Dillard, **Mountain Home**; Mayor Gary Baxter, **Mulberry**; Mayor Debe Hollingsworth, **Pine Bluff**; Alderman Bill Eaton, **Russellville**; Mayor David Morris, **Searcy**; Mayor Mike Kemp, **Shannon Hills**; Mayor Virginia Young, **Sherwood**; Mayor Doug Sprouse, **Springdale**; Mayor Ruth Penny Bell, **Texarkana**; Mayor Bob Freeman, **Van Buren**; Mayor Bob Stacy, **Wynne**

**PAST PRESIDENTS ADVISORY COUNCIL:** Mayor Tab Townsell, **Conway**; Mayor JoAnne Bush, **Lake Village**; Mayor Mark Stodola, **Little Rock**; Mayor Frank Fogleman, **Marion**; Alderman Murry Witcher, **North Little Rock**; Mayor Mike Gaskill, **Paragould**; Mayor Jackie Crabtree, **Pea Ridge**; Mayor Robert Patrick, **St. Charles**

**LARGE FIRST CLASS CITIES ADVISORY COUNCIL:** Vice Mayor Kevin Settle, **Fort Smith**; Chair; Aldermen Ann Gilliam and Ed Long and Director of Operations Eddie Cook, **Cabot**; Chief of Staff Don Marr and Communications Director Susan Norton, **Fayetteville**; Assistant City Manager Lance Spicer, **Hot Springs**; Mayor Gary Fletcher and Aldermen Kenny Elliot and Bill Howard, **Jacksonville**; Aldermen Chris Gibson and John Street, and Chief Operating Officer L.M. Duncan, **Jonesboro**; Intergovernmental Relations Manager Emily Cox, **Little Rock**; Alderman Marion Scott, **Maumelle**; City Clerk/Treasurer Diane Whitbey and Aldermen Steve Baxter, Debi Ross and Beth White, **North Little Rock**; Alderman Joshua Agee, **Paragould**; Mayor Randy Horton and City Clerk/Treasurer Kathy Collins, **Russellville**; Alderman Marina Brooks, **Sherwood**; Mayor John Mark Turner, **Siloam Springs**; Vice Mayor Laney Harris, **Texarkana**

**FIRST CLASS CITIES ADVISORY COUNCIL:** Mayor Jimmy Williams, **Marianna**, Chair; Mayor James Calhoun, **Arkadelphia**; Alderman Shirley Jackson, **Ashdown**; City Director Bruce Farrar, **Barling**; City Clerk/Treasurer Carol Westergren and Alderman David Pruitt, **Beebe**; Mayor Kenneth Jones, **Brookland**; Mayor Bill Edwards and Alderman Robin Reed, **Centerton**; City Clerk/Treasurer Barbara Blackard, **Clarksville**; Aldermen C.T. Foster and Candace Jeffress, **Crossett**; City Clerk/Treasurer Donna Jones, **De Queen**; Alderman Gwendolyn Stephenson, **Dermott**; Mayor Ralph Relyea, **Dewitt**; Aldermen Ross Martin and T.C. Pickett, **Dumas**; Mayor Bruce Ledford, **Elkins**; Mayor Jon Milligan and City Clerk/Treasurer Linda Simpson, **Lake City**; City Clerk/Treasurer Ruth Keith, **Leachville**; Assistant to Mayor Becky Horton and Alderman James Turner, **Mena**; Alderman Doug Bartholomew, **Prairie Grove**; City Clerk/Treasurer Mitri Greenhill, **Stuttgart**; Alderman Dorothy Henderson, **Warren**

**SECOND CLASS CITIES ADVISORY COUNCIL:** Mayor Paul Wellenberger, **Fairfield Bay**, Chair; Mayor Veronica Post, **Altus**; Mayor Darrel Kirby and Alderman Larry Hall, **Bay**; Mayor Barry Riley, **Caraway**; Alderman Richard Hawkins II, **Cave City**; Mayor Jeff Braim, **Gassville**; Alderman Gary Khoury, **Greers Ferry**; Mayor Nina Thornton and Recorder/Treasurer Carolyn Groves, **Hardy**;

Recorder/Treasurer Mary Ruth Wiles, **Highland**; Alderman John Grochowski, **Horseshoe Bend**; Mayor Buddy Blue, **Little Flock**; Mayor Steve Dixon, **Marmaduke**; Mayor Jim Crotty, **Norphlet**; Recorder/Treasurer Dane Fults, **Redfield**; Alderman Sue Skipper, **Shannon Hills**; Mayor Bobby Neal and Recorder/Treasurer Rick East, **Smackover**; Recorder/Treasurer Jamie Cushman, **Stephens**; Alderman Rickey Lambert, **Waldo**; Alderman Tena Brooks, **Wrightsville**

**SMALL CITIES AND TOWNS ADVISORY COUNCIL:** Mayor Bobbie Bailey, **Alpena**, Chair; Aldermen Dona Burton and Allen Golden, **Caddo Valley**; Mayor Lora Jean Weatherford and Recorder/Treasurer Leila Skelton, **Cushman**; Mayor Michael Lester, **Gum Springs**; Alderman Evelyn Thomas, **Lake View**; Alderman Ann Manley, **Lakeview**; Mayor Marion Hoosier, **McCaskill**; Recorder/Treasurer Bobby Brown, **McDougal**; Mayor Robert Sullivan, **McRae**; Alderman Don Sappington, **Norfork**; Mayor Phillip Freeman and Recorder/Treasurer Rita Fite, **Sparkman**; Recorder/Treasurer Naomi Mitchell, **St. Charles**; Alderman Janelle Riddle, **St. Paul**; Assistant to Mayor Tarina MacNichol, **Thornton**

**PUBLIC SAFETY ADVISORY COUNCIL:** ; Mayor James Sanders, **Blytheville**, Chair; City Director David Rider, **Arkadelphia**; Alderman Jim Wozniak, **Bella Vista**; Alderman Stan Parks, **Blytheville**; Alderman Doyle Tullis, **Cabot**; Police Chief Kevin Weathers, **Clarksville**; Alderman Kenneth Cross, **Earle**; Fire Chief Chad Mosby, **El Dorado**; Code Enforcement Officer David Jones, **Eudora**; Fire Chief Bill Johnson and Police Chief Tim Mayfield, **Gassville**; Mayor Kevin Johnston, **Gentry**; Police Chief Jesse Martinez, **Little Flock**; Assistant Chief of Police Alice Fulk, **Little Rock**; Aldermen Jess Holt, Marc Kelly and John Vapreznas, **Maumelle**; Fire Chief Kevin Lang, **Paragould**; Alderman Betty Cook, **Sheridan**; Alderman Ken Keplinger, **Sherwood**; Mayor Art Brooke and Alderman Charles Gastineau, **Ward**

**ECONOMIC DEVELOPMENT ADVISORY COUNCIL:** Alderman Steven Mays, **Pine Bluff**, Chair; Mayor Peter Christie, **Bella Vista**; Mayor Bob McCaslin, **Bentonville**; Alderman L.C. Hartsfield, **Blytheville**; Alderman Kevin Davis, **Cabot**; Mayor Marie Trisollini, **Camden**; Mayor Bobby Box, Sr., **Chidester**; Mayor Mark Simpson, **Clarksville**; Mayor Johnny Brigham, **Dumas**; Mayor Michael Cravens, **Elaine**; City Clerk/Treasurer Derene Cochran and Alderman Louise Fields, **Forrest City**; Alderman Charles Cooper, **Fouke**; Alderman Naomi Lassen, **Gassville**; Mayor Essie Dale-Cableton and Alderman Retha Spencer, **Gould**; Alderman Rose Marie Wilkinson, **Haskell**; City Director Mark Ross, **Hope**; City Director Becca Clark, **Hot Springs**; Mayor Zackery Tucker, **Monticello**; Alderman Beverly Williams, **Sherwood**; City Administrator Phillip Patterson, **Siloam Springs**; Mayor Dorothy Cooper, **Turrell**

**MUNICIPAL HEALTH BENEFIT FUND BOARD OF TRUSTEES:** Clerk/Treasurer Mitri Greenhill, **Stuttgart**, District 1; Mayor Gary Fletcher, **Jacksonville**, District 2; Clerk/Treasurer Barbie Curtis, **Van Buren**, District 3; City Manager Jimmy Bolt, **Arkadelphia**, District 4; Mayor Parnell Vann, **Magnolia**, At-Large Member

**MUNICIPAL LEAGUE WORKERS' COMPENSATION TRUST BOARD OF TRUSTEES:** Mayor William Johnson, **West Memphis**, District 1; Human Resources Director Lisa Mabry-Williams, **Conway**, District 2; Clerk/Treasurer Sondra Smith, **Fayetteville**, District 3; Mayor Bryan Martin, **Warren**, District 4; City Attorney Howard Cain, **Huntsville**, At-Large Member and Group Manager

**PENSION MANAGEMENT AND OPEB TRUSTS, BOARD OF TRUSTEES:** Finance Director Karen Scott, **North Little Rock**, Chairman; Treasury Manager Scott Massanelli, **Little Rock**, Vice Chair; Finance Director Joy Black, **Bryant**; Mayor Brenda Weldon, **Malvern**; Chief Financial Officer Rhonda Davis, **Paragould Light Water and Cable**




## League HQ has a new look

**T**he North Little Rock home of the Arkansas Municipal League has a fresh new look, thanks to a remodeling effort that took much of 2015. The aging, curved-plastic façade over the main entrance, in addition to becoming unsightly, had developed leaks, and the building's entire exterior was in need of repairs and a good cleaning. To that end, the League's executive committee opted to revitalize both the main and secondary entrances to the building with a more modern look.

Cleaning, roof repairs, and other tasks to improve the overall appearance of the building began in May of 2015 while the contractor waited on the steel to arrive for the new entrances. When it arrived, the old, plastic overhang was removed and replaced with a new glass panel. New ADA-compliant, hands-free door systems were installed at both entrances, and extended overhangs provide protection from the rain. The new entrances also feature improved security.

There is still some finishing work to be done, says League Director of Operations Ken Wasson, but the

major work is now complete. As of January, the estimated cost of the project is \$647,611.

"We wanted to get a more modern look across the front, to have the glass, the doors, and the tile modernized and be more efficient," Wasson says. "We also wanted to match the two entrances as best we could." 





# PARKER Cadillac

1700 N. Shackelford Rd. | Little Rock, AR

501-224-2400 | Parker-Cadillac.com

## Take pleasure in the benefits of buying a Certified Pre-Owned Cadillac:

- 6-YEAR/70,000 MILE BUMPER-TO-BUMPER LIMITED WARRANTY, FULLY TRANSFERRABLE
- 24-HR ROADSIDE ASSISTANCE
- \$0 DEDUCTIBLE ON WARRANTY SERVICE ITEMS
- COURTESY TRANSPORTATION PROVIDED
- 172-POINT INSPECTION AND RECONDITIONING PROCESS
- VEHICLE HISTORY REPORT
- ONSTAR 3-MONTH TRIAL DIRECTIONS & CONNECTIONS
- SIRIUS XM RADIO 3-MONTH TRIAL
- INTEREST RATES AS LOW AS 0.9%



**CERTIFIED  
PRE-OWNED**



Visit [Parker-Cadillac.com](http://Parker-Cadillac.com) to see our entire inventory & latest availability.

Discounts offered to Municipal Personnel because Parker Cadillac appreciates all you do for Arkansas' cities and towns!

GM Supplier Discounts available on in stock New 2016 Cadillacs. A \$500 discount offered on Certified Pre-Owned Cadillacs. See dealer for details. Offers are subject to change depending on availability.

# GPA conference explores growth through grants

Takeaways from the 17th Annual Conference of the Grant Professionals Association

By Danell Hetrick

**T**he Grant Professionals Association (GPA) held its 17th annual conference recently in St. Louis, and my overall experience as a first-time GPA conference attendee was one of enlightenment. Nearly 100 sessions, hosted by grant experts from across the country, provided general tips and insights into the profession, such as best stewardship practices, the current state of grant seeking, and innovative approaches in soliciting capacity building funds. These sessions offered information that is valued and applicable across the spectrum of fund raising. Equally valuable were the conference's lineup of special interest group sessions that targeted specific types of grant writers, including those who work closely with or for municipalities.

The Government Special Interest Group was attended by grant writing professionals from cities of all sizes—from populations of 1,000 to populations exceeding 1,000,000. Despite the population disparity among the represented cities, it would seem that many cities and towns throughout the United States share similar grant seeking experiences, concerns, and knowledge.

## Funding sources

It is no secret that state and federal infrastructure funds are popular among grant-seeking municipalities, but state and federal opportunities are often seen as the only infrastructure opportunities for which municipalities can apply. However, there are innovative partnerships to be forged with foundations and government departments that do not traditionally place infrastructure among their funding priorities. This is especially true if a municipality and its projects are environmentally friendly and sustainable.

## Funding availability

Grant makers are not endless wells of money, and increased funding awareness (made possible through the Internet and other sources) has increased the number of solicitations and, thereby, the level of competition. There simply isn't as much money to go around as there once was.

## Uniform grant guidance

The proverbial game has changed in terms of grant writing. In December of 2014, the Federal Office of Management and Budget implemented its Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. The Uniform Guidance reforms are a government-wide management practice that aim to simultaneously streamline the grantee's administrative processes and safeguard federal agencies against the misuse of funds. It is the responsibility of any and every municipal representative seeking federal dollars to educate him or herself on (or at least have access to) these reforms. The Uniform Guidance reforms can be found at [www.grants.gov](http://www.grants.gov).

## Policy and ethics compliance

A surprising number of municipalities are unaware of not only potential funders' policies and codes of ethics but also of their own policies and codes of ethics. Too often, municipalities claim to enforce policies (take Affirmative Action for example) and adhere to ethical practices that are required by funders without actually knowing whether or not a particular policy or ethical standard even officially exists within their organization. It is absolutely critical for local government organizations to take inventory of their policies and standards and to be proactive in matters of policy compliance and ethics.

## Chasing the money

The natural order of proposal writing requires a project first, and a funding match follows. A source of frustration for every grant professional is a "money chaser," a grant seeker who is privy to a funding source and expects the grant professional to concoct a reason to solicit funds. Chasing the money is rarely a lucrative approach, and it is always an unreasonable one. To avoid wasting precious time and resources, local government organizations should create detailed project wish lists that align with their strategic plans.



## Communication

Municipalities, whether they manage grants in-house or outsource grant services, have a responsibility to their proposal writers and project managers. The grant process (pre and post-award alike) is a complex one, and the complexity increases when several government departments and representatives are involved. Grant management products, like eCivis software, are available to assist cities and towns in their grant management tasks, and they are highly effective. But the importance of personal communication cannot be exaggerated. From legislative networking to timely and accurate budget reporting, local government leadership and department personnel must communicate with their grant managers on every level. It's quite simple: If grant professionals are not given the information and resources that they need, they cannot help you.

Certainly, what is true and good for one municipality is not true and good for all municipalities or even the town down the road. But when the GPA opened the floor to discussion about municipalities' place in the grant world, grant professionals from Detroit to Batesville realized their cities' shared potential for development and the best approaches to achieving growth through grant funding. This year's GPA Conference offered to me invaluable professional development and a unique opportunity to share with the cities and towns of Arkansas the expertise of some of most accomplished grant professionals in the nation.



*Danell Hetrick is Director of Grant Writing and Communications with the Batesville Area Chamber of Commerce, serves on the steering committee of IMPACT Independence County, and is an adjunct English instructor at University of Arkansas Community College at Batesville.*



HELPING  
YOUR  
TOWN PUT  
**MAIN STREET**  
BACK  
ON THE  
MAP

main street revitalization  
downtown little rock



**Crafton Tull**

engineering | architecture | surveying | planning

[www.craftontull.com](http://www.craftontull.com)

**Are Your Bad Debt  
Accounts Adding Up?  
Having No Success With  
Collection Agencies...**

**Turn Those Bad Debts Into  
Deposits By Joining The  
Water Utility DataBase System**



A network of Municipalities and Rural Water/ Sewer systems across the state, through legislation have joined forces through our database system to track and collect their otherwise uncollectable bad debts.

**Won't You Join Them By Joining WUDB Today...**

For more information contact an ARWA representative, contact us at 800-264-0303 or go to [www.wudb.com](http://www.wudb.com)

# Annual Statements

The suggested **FORM A** is for use by cities of the first class, second class, and incorporated towns to comply with 14-59-116.

<b>Form A</b>		
City or Town of _____		
(Cities of the first class, second class, and incorporated towns)		
Financial Statement January 1, 2015-Dec. 31, 2015		
<b>GENERAL FUND</b>		
Balance January 1, 2015	\$ _____	
Cash Receipts		
State Revenues	\$ _____	
Property Taxes	\$ _____	
Sales Taxes	\$ _____	
Fines, Forfeitures, and Costs	\$ _____	
Franchise Fees	\$ _____	
Transfers In	\$ _____	
Other	\$ _____	
Total Receipts	\$ _____	
Total General Fund Available	\$ _____	
Expenditures		
*Administrative Department:		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt Service	\$ _____	
Transfers Out	\$ _____	
Total Expenditures	\$ _____	
Balance General Fund Dec. 31, 2015	\$ _____	
<b>STREET FUND</b>		
Balance January 1, 2015	\$ _____	
Cash Receipts		
State Revenues	\$ _____	
Property Taxes	\$ _____	
Sales Taxes	\$ _____	
Franchise Fees	\$ _____	
Transfers In	\$ _____	
Other	\$ _____	
Total Street Receipts	\$ _____	
Total Street Fund Available	\$ _____	
Expenditures		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt service	\$ _____	
Transfers out	\$ _____	
Total Expenditures	\$ _____	
Balance Street Fund Dec. 31, 2015	\$ _____	
The classification of expenditures shall be by department, i.e., administrative, police department, fire department, parks department, etc.		
<b>INDEBTEDNESS</b>		
<b>Type of Debt</b>	<b>Amount</b>	<b>Date Last Payment Due</b>
Property Tax Bonds	\$ _____	_____
Short term financing obligations	\$ _____	
Sales & Use Tax Bonds	\$ _____	
Revenue Bonds	\$ _____	
Lease Purchase Agreements	\$ _____	
		Date Free of Debt
<b>Total</b>	\$ _____	_____
All financial records for the City of _____ are public records and are open for public inspection during regular business hours of ____ A.M. to ____ P.M., Monday through Friday, at City Hall in _____, Arkansas.		
If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.		



# Municipalities must publish annual financial statement


The time is rapidly arriving for the annual reporting of each city and town's financial statement. Refer to the *Handbook for Arkansas Municipal Officials*, 2015-16 ed., section 14-59-116 and section 14-237-113. Although these statements were required semiannually in the past, Acts 620 § 11 and 621 § 10 of 2011 amended the law to provide for annual publication instead.

Ark. Code Ann. § 14-59-116 now provides that the governing body of each municipality shall publish annually in a newspaper published in the municipality a FINANCIAL STATEMENT OF THE MUNICIPALITY by April 1 covering the previous calendar year (January through the end of December).

The financial statements should include the receipts and expenditures for the year. In addition, they should contain "a statement of the indebtedness and financial condition of the municipality."

Section 14-237-113 provides similar publication requirements for the operating authority of the WATER and SEWER DEPARTMENTS. Water and sewer departments administered by one or two commissions must comply with the law. If the water and sewer departments are administered by the city council, then it is the responsibility of the city council to comply with the statute.

What if no newspaper is published in the city or town? In that case, the statements may be posted in two public places in the municipality. Note that this is a change from the previous law, which only allowed incorporated towns to post and required that the postings appear in five public places.

Suggested Forms A and B appear on these facing pages. For additional information, call the League at 501-374-3484. You can buy a copy of the *Handbook for Arkansas Municipal Officials*, 2015-2016 edition at [www.arml.org/store](http://www.arml.org/store). 

The suggested **FORM B** is for use by Water and Sewer Departments to comply with 14-237-113.

<b>Form B</b>		
City or Town of _____		
Financial Statement January 1, 2015-Dec. 31, 2015		
<b>WATER AND SEWER DEPARTMENTS</b>		
Balance January 1, 2015	\$ _____	
<b>Cash Receipts</b>		
Water Payments	\$ _____	
Sewer Payments	\$ _____	
Sanitation Funds	\$ _____	
Other	\$ _____	
Total Receipts	\$ _____	
Total Funds Available	\$ _____	
<b>Expenditures</b>		
Personal Services	\$ _____	
Supplies	\$ _____	
Other services and charges	\$ _____	
Capital Outlay	\$ _____	
Debt Service	\$ _____	
Transfers Out	\$ _____	
Total Expenditures	\$ _____	
Balance Water and Sewer Fund Dec. 31, 2015	\$ _____	
<b>INDEBTEDNESS</b>		
<b>Type of Debt</b>	<b>Amount</b>	<b>Date Last Payment Due</b>
Short term financing obligations	\$ _____	_____
Water Revenue Bonds	\$ _____	_____
Sewer Revenue Bonds	\$ _____	_____
		Date Free of Debt
		_____
<b>Total</b>	\$ _____	
All financial records of the Water and Sewer Department of (City or Town) of _____ are public records and are open for public inspection during regular business hours of ____ A.M. to ____ P.M., Monday through Friday, at the Water Department in _____, Arkansas.		
If the record is in active use or in storage and, therefore, not available at the time a citizen asks to examine it, the custodian shall certify this fact in writing to the applicant and set a date and hour within three (3) days at which time the record will be available for inspection and copying.		

# League hosts ACAA CLE

The Arkansas City Attorney's Association held its Winter 2016 CLE seminar on Jan. 29 at the League's North Little Rock headquarters, and municipal attorneys from across the state gathered to cover a range of legal issues important to cities and towns. Attendance was strong with 57 attorneys participating.

Liza Franklin, who is deputy corporate counsel for the City of Chicago, provided a detailed presentation on investigating and defending officer-involved shootings. She presented numerous examples from her home jurisdiction and other recent high profile shootings from cities across the country, including Ferguson, Mo., covering what local officers and counsel did right and what they did wrong.

Officer-involved shootings are expensive for cities, she said. She offered tips on conducting fair and thorough investigations, handling the media, and mitigating costs. Collect every bit of evidence possible (video, audio, physical evidence), she said. Find all possible witnesses, including the officers involved. She gave advice on how and when best to interview the officers.

Franklin stressed the importance of being consistent and thorough in police reports, your "paper."

"Call the game," she said, "balls and strikes."

It's very important not to "shade" or color the facts in reports, Franklin said. Seemingly small or inconsequential inconsistencies will come back to bite you when they unravel, she said.

Randall Van Vleck, general counsel with the New Mexico Municipal League, led a session on ethics and public service. He offered ways attorneys and other municipal leaders can better communicate and serve the public in a time of partisan rancor and when trust of government is strained. Treat everyone with respect, especially when you disagree. When mistakes are made, take




Franklin



Van Vleck

responsibility and work to fix the issue. Carry out your job with fairness and compassion, Van Vleck said.

Other sessions during the seminar included an update on DUI laws, sign ordinances, and case law. 



# IT in a Box

A complete IT solution for city governments.



**Who guarantees IT services based on your expectations?**

**WE DO!**

**New City Website**  
Modern fresh design. We manage the content. Accept online payments.

**Data Backup**  
Unlimited offsite data backup storage for disaster recovery. Realtime monitoring. Quarterly testing.

**Document Management**  
Protect city records. Apply record retention schedules.

**Email**  
Separate personal and city business. Share calendars. Includes Microsoft Office Professional Plus.

**Helpdesk**  
24x7. We are always there when you need help.

**Open Records Requests**  
Be prepared for FOIA and Open Records Requests. We will help the clerk process them.

**Vendor Management**  
No more frustrating calls with vendors. We got it.

**Server, Desktop & Mobile Management**  
Guard against Cyber risks. Keep your computers patched, protected, and healthy.

**Certified**  
Experienced certified senior engineers. We are GCIC certified.


**Our GUARANTEE**

- Love I.T.** We don't meet your expectation, cancel the service!
- Easy out.** 30 days notice!
- Flat monthly fee.** No hourly charges. Predictable!
- No upfront project fees.** Onboarding, equipment, and setup included!
- Flexible.** Increase or decrease subscription monthly!
- Proven.** Tailored for cities.


Sales: 770.670.6940 x116 | sales@sophicity.com | www.sophicity.com

Powered by **Sophicity**

Chris Hartley: 501.978.6106 | chartley@amli.org | www.amli.org



2015 **HOT FIRM** ZWEIG GROUP



**Award-Winning Don Tyson Parkway Interchange**  
Springdale, Arkansas



**WINNER OF AASHTO'S BEST USE OF INNOVATION AWARD.**

For more information, contact  
Jerry D. Holder, PE | Director of Transportation  
JDHolder@GarverUSA.com | 501.376.3633  
GarverUSA.com

# CALENDAR

**NLC Congressional City Conference**  
March 5-9, 2016  
Saturday - Wednesday  
Washington, D.C.

**Arkansas Municipal League 82nd Convention**  
June 15-17, 2016  
Wednesday - Friday  
Little Rock, AR

## THE INDUSTRY'S BEST WOOD PROCESSING EQUIPMENT...

**NOW AVAILABLE IN YOUR BACKYARD.**

Bandit offers wood processing equipment for any size project, from chippers and stump grinders to horizontal grinders and more.

**Offering Chippers, Grinders, Parts, Service & More!**  
Call your local Bandit dealer today!

SEE OUR COMPLETE LINE OF PRODUCTS IN ACTION!  
[www.youtube.com/banditchippers](http://www.youtube.com/banditchippers)



**Bandit INDUSTRIES, INC.**  
Now Serving Arkansas  
Henard Utility Products • Searcy, AR  
Phone: 800.776.5990  
Web: www.henardutility.com



# Streamline, simplify, and unify to build goodwill

By Jim von Tungeln

In an increasingly complicated world, simplicity becomes a valuable commodity. This applies particularly to planning and development matters. This process can build goodwill on the one hand, or cynicism, irritation, or even distrust of our governmental systems on the other. We should all wish to stay on the positive side of this range.

To this end, we can examine three areas in which a city might adjust its regulatory procedures to build smoother relations. The act of streamlining the process of land development offers benefits for all concerned. At the same time, the simplification of regulatory requirements and application procedures will greatly enhance a city's reputation. Finally, unification of some of the regulatory documents can help eliminate both confusion on the part of the public and avoid both duplication and conflict for the staff and planning commission.

We must accept the fact first that simplicity is not always possible. Public administrators face issues now that their predecessors would never have imagined. A recent column in *The New Yorker* reported how the Atlantic Ocean is slowly covering parts of the Miami area. In addition, *National Geographic* has predicted that my hometown of Pine Bluff will be a seaport in the not-too-distant future. In another field, municipal waste systems are planning for the treatment of items that would have been unfathomable when I entered the planning profession. In traffic, more urban corridors are becoming parking lots during peak hours and raceways during the others. Times have changed.

So, drainage regulations, no matter how troublesome, are not going away. Neither are environmental restrictions, nor traffic regulations. They will only get more exacting. Our job is not to fight them, but to make their implementation understandable and straightforward.

Streamlining the application process begins with what we often call "one-stop shopping." Although it may not always be possible, it is certainly an end worth seeking. One often hears, from a person wanting to invest in a community, "Just when I thought I had 'jumped through all the hoops,' they told me I had to go see ..." That's not a way to build goodwill.

Another aspect of streamlining involves a clarification of what is required and what results should be expected. We heard recently of a planning commission



PHOTO BY JIM VON TUNGELN.

While development has become more streamlined, our procedures for reviewing it may be mired in the Steam Age.



meeting in which seven proposals were presented and six were “tabled” for lack of information. We’re impelled to ask why someone is allowed to appear before a planning commission without having met the submission requirements. Was it a case of “making it up as we go?” Or, was it simply an instance of failing to tell the applicant, “When you provide this information, your case will proceed?” In other words, incomplete submittals are best tabled during staff review and not at the planning commission stage.

Oddly, streamlining the methodology of the planning commission meeting can affect a city’s future. Long, protracted meetings can wear away patience, nerve, focus, and resolve. It is an unproven but fervent belief that final cases in a long night of argument and contention command less attention from the planning commission than do earlier ones. No wonder. It is a volunteer job, after all.

The state chapter of the American Planning Association offers training for commissioners, including how to conduct meetings. The manner in which public hearings are carried out can lengthen or shorten meetings substantially.

One planning commission meeting stands out, during which each case was preceded by a word-for-word reading of a multi-page staff report. By the third case, the sound of eyes glazing over was audible. Ironically, this occurred in a city with one of the highest educational levels in the state. One might be safe in assuming that participants could read reports themselves.

Simplifying the application process involves a very complicated concept, totally absent at the federal level, seldom seen at the state level, and increasingly missing at the local level. Although it is complicated, let us try to interpret it. It concerns information requested on application forms. We call it “The First Law of Simplification.” Stated as concisely as possible, it goes like this: If you don’t need it, don’t ask for it. We said it was complicated.

As a colleague once told me in discussing this, “Follow the paper.” That is to say, create a simple flow chart for an application and, at each item requested, ask who needs to—and who will—use the information requested? This allows us to follow the law of simplification and avoid needless items. Those doubting the validity of this step should remind themselves of how many times a form, totally unrelated to retirement, asks for our Social Security number.

Simplifying language also seems to be a disappearing art. Some zoning codes can contain a full page of instructions, complete with angles, distances, heights, view-points, drawings, and dense writing about site distances at street corners. What’s wrong with, “Your application won’t be approved if, in the view of the staff, it will block the view of motorists at street corners?” That is known, in psychological circles, as “changing the who cares.”

Some cities in our state have unified the codes administered by the planning commission. Usually, these include the zoning and subdivision codes, but individual cities may include more. This provides a number of benefits. First, by combining sections such as the definitions used, minor inconsistencies may be avoided. It is no secret that some cities are tempted simply to “copy and paste” from another city’s codes. When, for example, the zoning code and subdivision codes derive from different sources, the chances of confusion increase. Unifying development codes also allows better coordination with other codes, such as the state fire code.

Unified codes also make things simple and less expensive for the public. Keeping track of one document is far simpler than keeping track of several. Since only one document exists, updates are consistent among the various regulations. A single, unified, code facilitates Internet retrieval, saving both the city and potential investors valuable time.

And, as they say, time is money. Public administrators understand the cost involved in staff time when processes and regulations are not efficient. Sometimes they fail to understand the similar cost to investors and property owners who must deal with bulky and conflicting regulations and procedures. While training, review, and rewriting of both codes and application procedures may seem expensive for your city, the League’s legal staff can tell us what the ultimate costs of not doing so can be.




*Jim von Tungeln is staff planning consultant and available for consultation as a service of the Arkansas Municipal League. He is a member of the American Institute of Certified Planners. Contact him at 501-944-3649. His website is [www.planyourcity.com](http://www.planyourcity.com).*

# Children's contact info in parks & rec records now exempt from FOIA



**W**ith the approach of spring, many city parks and recreation departments are preparing to register children for youth baseball and softball leagues. Municipal officials—particularly parks and recreation officials—should be aware of an important change to the state's open-records law, the Arkansas Freedom of Information Act (FOIA), relating to personal information about children participating in city-sponsored youth programs. Act 1015 of 2015 amended the list of records exempt from public disclosure found at Ark. Code Ann. § 25-19-105(b) to prevent the release of certain information about children under the age of 18 contained in the records of parks and recreation departments. Act 1015

provides that information related to a child's "date of birth, home address, email address, phone number, and other contact information from county or municipal parks and recreation department records of a person who was under eighteen (18) years of age at the time the request is made" under FOIA may not be released to the public.

Officials should note, however, that Act 1015 does not change the requirement under § 25-19-105(f) that no public records request may be denied on the grounds "that information exempt from disclosure is commingled with nonexempt information," as "any reasonably segregable portion of a record shall be provided after deletion of the exempt information." 



# Summaries of Attorney General Opinions

Recent opinions that affect municipal government in Arkansas

From the Office of Attorney General Leslie Rutledge

## Act 1015 applies specifically to parks & rec department records

Opinion: 2015-114

Requestor: Mark Martin, Secretary of State

Whether the records described in Act 1015 of 2015, An Act to protect the identity and contact information of children and create an exemption to the Freedom of Information Act (“FOIA”), are any county records, generally, or county parks and recreation departments specifically? **RESPONSE:** In my opinion, the records described in the applicable portion of Act 1015 are records of a county parks and recreation department, not all records of a county generally.

## Pension consolidation not an illegal exaction

Opinion: 2015-127

Requestor: Charlie Collins, State Representative  
Would it be an illegal exaction and potentially unconstitutional for the city to consolidate the former private pension fund of the Fayetteville Fire Fighters with the LOPFI retirement plan and, by so doing, obligate Fayetteville voters to the debt going forward? **RESPONSE:** In my opinion, the proposed consolidation with LOPFI would not involve an unconstitutional lending of credit or illegal exaction on that basis, because the existing obligation is ultimately an obligation of the city. The constitutional provision prohibits a political subdivision’s assumption or guaranty of another entity’s obligation.

*For full Attorney General opinions online go to [www.arkansasag.gov/opinions](http://www.arkansasag.gov/opinions).*



## GOVERNMENT AND MUNICIPAL FUEL SALES

Contact

**Matt Lyles**

(501) 680-5047

[matt.l@coulsonoil.com](mailto:matt.l@coulsonoil.com)

# let us lighten your load



**MCE** McCLELLAND  
CONSULTING  
DESIGNED TO SERVE ENGINEERS, INC.  
[www.mcclelland-engrs.com](http://www.mcclelland-engrs.com)  
5 0 1 - 3 7 1 - 0 2 7 2

# NOTICE:

## Annexation Reports Due March 1

### **Arkansas Code Ann. sections 14-40-2201 and 14-40-2202 provide:**

- (a)(1) Beginning March 1, 2014, and each successive year thereafter, the mayor or city manager of a city or incorporated town shall file annually with the city clerk or recorder, town recorder, and county clerk a written notice describing any annexation elections that have become final in the previous eight (8) years.
- (2) The written notice shall include:
  - (A) The schedule of services to be provided to the inhabitants of the annexed portion of the city; and
  - (B) A statement as to whether the scheduled services have been provided to the inhabitants of the annexed portions of the city.
- (b) If the scheduled services have not been provided to the new inhabitants within three (3) years after the date the annexation becomes final, the written notice reporting the status of the extension of scheduled services shall include a statement of the rights of inhabitants to seek detachment.
- (c) A city or incorporated town shall not proceed with annexation elections if there are pending scheduled services that have not been provided in three (3) years as prescribed by law.

### **Ark. Code Ann. § 14-40-2202. Inhabitants of annexed area**

- (a) In all annexations under § 14-40-303 and in accordance with § 14-40-606, after the territory declared annexed is considered part of a city or incorporated town, the inhabitants residing in the annexed portion shall:
  - (1) Have all the rights and privileges of the inhabitants of the annexing city or incorporated town; and
  - (2)(A) Be extended the scheduled services within three (3) years after the date the annexation becomes final.
  - (B) The mayor of the municipality shall file a report with the city clerk or recorder, town recorder, and county clerk of the extension of scheduled services.
- (b) If the scheduled services have not been extended to the area and property boundaries of the new inhabitants within three (3) years after the date annexation becomes final, the written notice reporting the status of the extension of scheduled services shall:
  - (1) Include a written plan for completing the extension of services and estimated date of completion; and
  - (2) Include a statement of the rights of inhabitants to seek detachment.
- (c) A city or incorporated town shall not proceed with any additional annexation elections if there are pending scheduled services that have not been extended as required under this subchapter.

To obtain a sample *Notice Describing Annexation Elections, and Schedules of Services* access the "Legal FAQs" [www.arml.org/resources/legal-faqs](http://www.arml.org/resources/legal-faqs) page of [www.arml.org](http://www.arml.org). 

## Reminder: ACA reporting deadline extended

Starting in 2016, all municipal employers must file information returns for the ACA with the IRS, and the League has partnered with Five Points to help MHBF members with this process.

Even if an employer (municipal entity) is not an applicable larger employer (ALE) it must submit the appropriate forms to the IRS. The deadlines have been moved but are fast approaching. Employers now have an additional two months beyond the Feb. 1 deadline to distribute Forms 1095-C and 1095-B to individual recipients, with the new deadline standing at March 31, 2016.

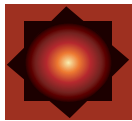
Additionally, the deadline for print filings has been extended to May 31, 2016, while the deadline for electronic filing has been extended to June 30, 2016.

For more information, contact Five Points at 800-435-5023, [www.fivepointsict.com](http://www.fivepointsict.com), or contact your certified public accountant, tax attorney, or American Fidelity Assurance Representative Charles Angel at 501-690-2532 or via email at [Charles.Angel@americanfidelity.com](mailto:Charles.Angel@americanfidelity.com). Also, visit the League's website at [www.arml.org/services/mhbf](http://www.arml.org/services/mhbf) and scroll down for links to helpful information on ACA reporting, the forms that are required, and instructions for those forms.



# Does Payroll Got Your Office Tied Down?

*Let Our Experts Handle it!*



**DirectPay**  
Payroll Solutions®

**Call Us Today! 800-451-2288**  
[www.directpayrollonline.com](http://www.directpayrollonline.com)

## Simplify Your Payroll Process

Our friendly staff is ready to take the hassle out of your payroll and tax preparation, saving you time and money. We'll help you trim administrative costs by freeing up staff time and establishing better efficiency in operations.

## FREE SET-UP

## AFFORDABLE RATES

### Some Of Our Features

- > Access to our Web App for Employee Tracking & HR Reporting.
- > We Process Payroll
- > We cut Payroll Checks, Garnishments, offer Direct Deposit, and Pay Cards
- > Place your Payroll Taxes Online
- > Process Quarterly 941's , 940's & w-2's

## Missed us?

You can download last month's issue or older issues of *City & Town* that you might have missed.

Help us keep you up to date and informed.

[www.arml.org](http://www.arml.org)

[www.arml.org/services/publications/](http://www.arml.org/services/publications/)



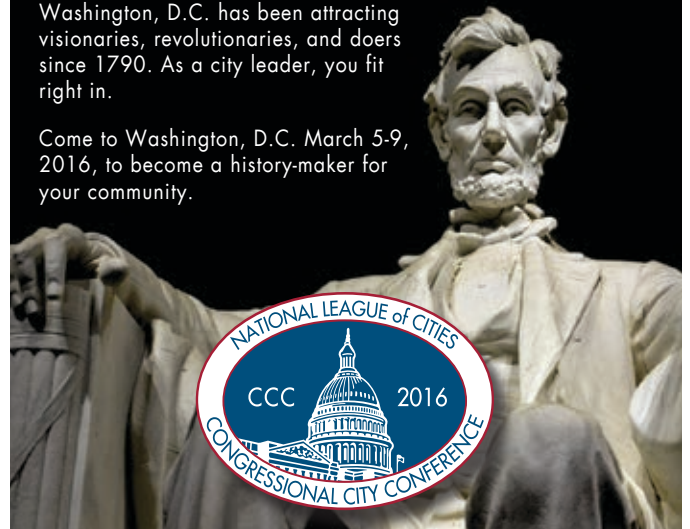
NATIONAL  
LEAGUE  
of CITIES 

## Registration is open for The Congressional City Conference

MARCH 5-9, 2016 | WASHINGTON, D.C.

Washington, D.C. has been attracting visionaries, revolutionaries, and doers since 1790. As a city leader, you fit right in.

Come to Washington, D.C. March 5-9, 2016, to become a history-maker for your community.



LEARN MORE AND REGISTER NOW AT [NLC.ORG/CCC](http://NLC.ORG/CCC)

# Lake Village named one of 27 cities in federal Local Foods, Local Places initiative

Lake Village and 26 other cities in 22 states have been chosen by the Obama Administration to participate in the Local Foods, Local Places (LFLP) program, a federal initiative to help communities increase economic opportunities for local farmers and related businesses, create vibrant places, and promote childhood wellness by improving access to healthy food.

The initiative was developed as a partnership among six federal agencies: the Environmental Protection Agency, the Department of Agriculture, the Centers for Disease Control and Prevention, the Department of Transportation, the Appalachian Regional Commission, and the Delta Regional Authority. It is part of the White House Rural Council's Rural Impact \$10 billion investment to improve the quality of life and upward mobility for children and families in rural and tribal communities. Through the program, a team of agricultural, transportation, public health, environmental, and economic experts will work with the leadership and citizens of Lake Village on ideas and projects that spur economic growth and improve health and quality of life in the southeast Arkansas Delta city.

"One of the greatest opportunities we see in the Delta region is entrepreneurship and innovation in the agriculture sector. Delta communities have some of the richest farmland and experienced farmers in the world and thus a competitive advantage to develop impactful strategies to feed their residents and boost economic and community development," said Delta Regional Authority Federal Co-Chair Chris Masingill. "We're seeing impressive results from last year's communities and look forward to the innovative strategies these new communities will create."

The selected communities were chosen from more than 300 applicants. Each LFLP partner community works with a team of experts who help community



members recognize local assets and opportunities, set goals for revitalizing downtowns and neighborhoods, develop an implementation plan and then identify targeted resources from the participating federal agencies to help implement those plans.

Previous Arkansas cities to participate in the program, which launched in 2014, include North Little Rock, Osceola, and Flippin.

Lake Village intends to take advantage of the opportunity to grow the city's community garden, expand worksite wellness programming for local businesses, and connect

its parks via a new trail system, which will improve local food access, promote active living, and stimulate the economy.

Dr. Jennifer Conner, who is the Regional Program Associate-Obesity Reduction with the Chicot County office of the University of Arkansas Cooperative Extension Service, spearheaded the effort to involve Lake Village in the federal initiative. She is also a policy advisor for the local HEALING HEARTS (healthy eating active living improving neighborhoods) program, which she says helped the city prepare to take on the challenges of the LFLP initiative.

"The Local Food, Local Places technical assistance program will help us plan our final community garden expansion, connect the Village Farmers Market with other community assets, and explore ways in which our downtown area could be revitalized to incorporate food and cultural arts," Conner said.

Lake Village Mayor JoAnne Bush is delighted with the city's inclusion in the program. It will be a great opportunity to expand on the health initiative the city implemented four years ago, she said.

"It's an honor to be this year's only Arkansas city chosen to participate in the program," Bush said. "We not only want to make Lake Village proud, we want to make Arkansas proud." 🍷



# NEWSLETTER

FEBRUARY 2016

The Newsletter, provided by a'TEST consultants, is included in *City & Town* as a service of the Arkansas Municipal League Legal Defense Program.

## **Federal Motor Carrier Safety Administration changes random rates**

The Federal Motor Carrier Safety Administration announced the 2016 random drug testing rate and it has been reduced from 50 percent of drivers being tested to 25 percent on an annual basis. This is a significant change for this Administration to drop the rate for testing based on a careful review of the reports obtained during audits. This percentage of employees to be tested brings this Administration into the same 25 percent rate as the Federal Aviation Administration, Federal Transit Administration, Pipeline and Hazardous Materials Safety Administration, and the U.S. Coast Guard. Alcohol testing rates remain at 10 percent for those transportation agencies that are required to test employees for alcohol.

It is important that employers realize that these rates are considered the minimum rates for testing; however, employers may test at greater rates, if they desire to do so. The testing is to be conducted without advance notice to the employee and must be performed by properly trained specimen collection personnel. The time of testing is to be at random times (not at the same time or day each testing event) and this is something that DOT auditors will be checking. For too long, some employers receive the list of employees to be tested and they test everyone within the first week of receiving the names. There are three months within a quarter, and employees can be tested anytime during the quarter. You are not allowed to carry a selected employee testing into the next quarter. Documentation must be provided to a'TEST when an employee is not tested (e.g. long term disability, vacation, termination, etc.).

## **Update on custody and control forms for drug testing**

Effective immediately, every client must have their own "personalized" custody and control form (CCF) to use for drug testing. In the past, it has been acceptable to use a "house" form that was modified to contain the individual client's data. This is not permissible now.

Please check your office for any drug testing forms that you hold for clinic use. If you do not have any forms in your office, please contact a'TEST to order some right away.

The reasoning about this requirement is simple: Clinics hold many forms for their different clients and they often do a test on the wrong form. Once the wrong CCF is used, it is difficult to get the test result to the right employer. Additionally, not every employer conducts the same testing panel, so a report may have too many drugs tested, not enough drugs tested, or the wrong cut-off (drug detection level). It is often difficult for a clinic or hospital to determine whether the test necessary should be a DOT test or a non-DOT test. Each client and account has a unique number and this will expedite future use of the new electronic custody and control form (ECCF).

Please let us know right away about your testing forms so that we may ship supplies to you soon. There are no charges associated with ordering your testing supplies.



**a'TEST CONSULTANTS, Inc., provides drug and alcohol testing as a service of the Arkansas Municipal League Legal Defense Program. The program helps cities and towns comply with the U. S. Department of Transportation's required drug testing for all holders of commercial drivers' licenses.**

# MHBF tips: Preventative Care Program

**H**ave you had your annual physical this year? If not, what is stopping you?

The Municipal Health Benefit Fund (MHBF) will cover annual routine preventative benefits at 100 percent of allowable charges. Preventative care is not subject to deductibles or benefit percentages.

Check out this list of some of the routine preventative services covered under the program:

- Mammogram—one per calendar year
- PAP screening—one per calendar year
- PSA (Prostate Specific Antigen test)—one per calendar year
- Colon-rectal examination—Coverage for medically-recognized screening examination for the detection of colorectal cancer for covered individuals who are 50 years of age or older (see the 2016 Fund booklet for more details)
- General health panel
- Chest X-ray (front and lateral)
- TB screening
- Well baby care/well child care
- Carotid screening

Immunizations/inoculations:

- DT (diphtheria and tetanus toxoids)
- DtaP (diphtheria, tetanus toxoids, and pertussis)
- Td (tetanus) booster
- MMR (measles, mumps, and rubella)
- MMR booster
- Poliomyelitis vaccine
- Oral polio
- Varicella vaccine (chicken pox)
- Influenza
- Hepatitis A
- Hepatitis B
- Pneumococcal (pneumonia)
- Pediarix
- HIB (hemophilus influenza B)
- HPV (genital human papillomavirus)
- Rotovirus
- Zosatavax (shingles vaccine)

*(Note: Pharmacy copays will be assessed if the above immunizations are administered at your local pharmacy, except for influenza.)*

When making an appointment for your annual preventative/wellness visit, remember to please tell the physician that you are making an appointment for a preventative/wellness screening. Tell the nurse when you check in that your appointment is for a preventative/wellness screening. And when you check out, remind the office staff that your visit was for a preventative/wellness screening.

This will help ensure that your visit will be billed correctly. However, if for any reason you are charged incorrectly for the services listed here, please contact MHBF customer service at 501-978-6137 and we will be glad to assist you. ☎







Badger Meter

Clearly Better.

### Henard Utility Products

Authorized Distributor of Badger Meter

[www.henardutility.com](http://www.henardutility.com)

800-776-5990

- Increased visibility of water use through powerful analytics
- Cellular endpoints and hosted software enable rapid system deployment
- Managed solution allows utilities to focus on water management

### BEACON

Advanced Metering Analytics



## ETC Engineers & Architects, Inc.

1510 S. Broadway, Little Rock, AR 72202

Phone (501) 375-1786

[www.etcengineersinc.com](http://www.etcengineersinc.com)

Architecture, Public Buildings  
Parks Planning and Design  
Stormwater, Hydraulic Modeling  
Water & Wastewater Systems  
Street and Drainage Designs  
Aquatic Parks

# Aristotle explores bringing broadband to Ghana

By Sherman Banks

Our working relationship with Ghana began in 2003 when Prince Kwame Kludjeson approached me to assist in coordinating two conferences in Ghana. The first conference on the Millennium development goals of the United Nations for 2015 was held in Accra in July 2008. The second conference in 2010 in Accra brought together the traditional rulers and elected officials to forge stronger partnership for sustainable economic development through global partnership. These conferences were an overwhelming success, which lead to another conference held in North Little Rock at the Arkansas Municipal League in August of 2014 on sustainable agriculture and developing an economic partnership between Arkansas's Delta Region and the Volta Region of Ghana.



“As president and chairman of Aristotle, I am proud that my company reached out from our corporate offices in Little Rock to Ghana and worked with our global client to provide broadband connections. Although this is a financial venture for us it is also a project that provides 21st century services to the education system of Ghana beginning in the Volta Region with the expectation to extend into other regions of Ghana. There will be hookups to governmental offices of Ghana to further provide for better economic and business development for both private and public sectors. My organization is excited about the opportunity that Sherman Banks talks about through Sister Cities.”

## Arkansas Municipal League support

The Arkansas Municipal League has been pivotal in encouraging Arkansas cities to participate in the international arena. We want to have more international involvement with global corporations and stronger relationships with international organizations. We have the opportunity as a state located in the heartland of America—the crossroads of country—to have foreign consulates in our capital city to promote foreign enterprise. This is evidenced by the Mexican Consulate, which has been in Little Rock since 2006. Their presence and assistance has enhanced our community.

Since 2014 we have three cities in Arkansas who have developed sister city relationships with Ghana. Jacksonville signed an agreement in June 2015 with the city of Apandu, and the cities of Batesville and Stephens entered into an agreement in October 2015 with the cities of Asunafo North Municipal Assembly and Agotime-Ziope District respectively. Arkansas is on the brink of an international explosion. Sister Cities International offers the platform to promote our state without the insecurity that usually follows when you venture into uncharted waters. Sister Cities offers the umbrella of friendship, and that is a major step toward a stronger understanding of each other, which leads to global peace.

## Progression of involvement

As a result of that 2014 conference, a delegation led by Secretary of State Mark Martin traveled to Ghana in March 2015 to continue the dialogue for economic development between Arkansas and the Volta Region. In return the governor of the Volta Region and a small delegation attended the Arkansas Municipal League's 81st Convention in June 2015. During that visit Dr. Prince Kofi Kludjeson, executive chairman of Alltel Technology Ltd., a subsidiary of Kludjeson International, met with Elizabeth Bravo-Bowles, president and chairman of Aristotle Inc., to discuss the potential for the installation of broadband connections throughout the schools and governmental offices beginning in the Volta Region with the possibility of extending broadband connections through all of Ghana. From that meeting a contract was signed to set in motion economic development for the Volta Region, Ghana, and a well-established Arkansas business.

During that meeting it was agreed in order to answer some of the major technical questions a visit to Ghana was required. Therefore, two of Aristotle's engineers traveled to Ghana in January 2016 to meet with various governmental organizations and to see the terrain first hand. The trip was a great success. Without revealing any business-related confidentiality, below is a statement from Bravo-Bowles regarding the developing relationship:



For more information contact Sherman Banks at (501) 786-2639; email [sbanks@aristotle.net](mailto:sbanks@aristotle.net); or write to P.O. Box 165920, Little Rock, AR 72216.



# Foster Motor Company

316 Thomas Road  
White Hall AR 71602  
870-247-2670  
1530@ exit 36



Joel or Noel Foster  
870-540-7918  
Commercial Truck  
Sales and Service

International Tank Pumper \$29,900



Freightliner Garbage Truck SOLD

2005 Sterling Bucket \$44,900  
Low miles, nice



2002 Fire Engine \$85,000, pump tested,  
nice



2002 Rescue Truck \$19,500



Pierce Fire Engine, department ready \$48,900



# We're in Your Corner.

The features you need, the service you deserve.

Distributed by

**CSAsolutions**  
Accounting & Billing Specialists

[www.csasolutions.com](http://www.csasolutions.com) • 800.264.4465



CenterPoint® Fund Accounting  
and Payroll Software

# State Aid Street Committee approves 81 new projects

The State Aid Street Committee met Jan. 27 at League headquarters and approved 81 projects for a total of \$18,645,899. Since March of 2013, the Arkansas State Aid City Street Program has approved 335 projects for the cities and towns of Arkansas. The 335 projects approved total \$75,595,309.



Cities and towns receiving approval on Jan. 27 are:

<b>Amity</b>	<b>Emmet</b>	<b>Lepanto</b>	<b>Scranton</b>
<b>Ash Flat</b>	<b>Evening Shade</b>	<b>Little Flock</b>	<b>Siloam Springs</b>
<b>Avoca</b>	<b>Fargo</b>	<b>Lynn</b>	<b>Springdale</b>
<b>Barling</b>	<b>Fayetteville</b>	<b>Malvern</b>	<b>Springtown</b>
<b>Beaver</b>	<b>Fisher</b>	<b>Marmaduke</b>	<b>Tollette</b>
<b>Belleville</b>	<b>Foreman</b>	<b>Morrilton</b>	<b>Tontitown</b>
<b>Ben Lomond</b>	<b>Gilmore</b>	<b>Mountain View</b>	<b>Turrell</b>
<b>Bentonville</b>	<b>Goshen</b>	<b>Mountainburg</b>	<b>Twin Groves</b>
<b>Big Flat</b>	<b>Grady</b>	<b>Norman</b>	<b>Tyronza</b>
<b>Biggers</b>	<b>Gum Springs</b>	<b>Oakhaven</b>	<b>West Fork</b>
<b>Black Oak</b>	<b>Gurdon</b>	<b>Ola</b>	<b>Western Grove</b>
<b>Bluff City</b>	<b>Guy</b>	<b>Omaha</b>	<b>Whelen Springs</b>
<b>Caldwell</b>	<b>Hackett</b>	<b>Oxford</b>	<b>Wickes</b>
<b>Cale</b>	<b>Haskell</b>	<b>Perryville</b>	<b>Willisville</b>
<b>Carthage</b>	<b>Hindsville</b>	<b>Prairie Grove</b>	<b>Wilson</b>
<b>Cave City</b>	<b>Houston</b>	<b>Prattsville</b>	<b>Wilton</b>
<b>Danville</b>	<b>Huntington</b>	<b>Rector</b>	<b>Winslow</b>
<b>De Queen</b>	<b>Jasper</b>	<b>Roe</b>	<b>Wrightsville</b>
<b>Decatur</b>	<b>Junction City</b>	<b>Rogers</b>	
<b>Donaldson</b>	<b>Knobel</b>	<b>Rose Bud</b>	
<b>Dover</b>	<b>Lafe</b>	<b>Salesville</b>	

For more information, visit [www.citystreet.arkansas.gov](http://www.citystreet.arkansas.gov) or call 501-569-2346.







**ARKANSAS MUNICIPAL  
EQUIPMENT**  
ametrucks.com  
501-425-1567  
Daniel Ellison

**PROVIDING QUALITY REFUSE  
AND RECYCLING EQUIPMENT  
TO MUNICIPALITIES.**



**GO NO DIG...**

**FOR EASIER, SAFER,  
FASTER CULVERT  
REPAIR AND REHAB.**

Snap-Tite culvert rehabilitation is a value-added, permanent solution. It is the preferred choice for state DOTs, Municipal and County Street/Road and Drainage Departments, Airports, Railroads and Civil Engineers everywhere. With its ease of installation, faster project completion and no road closures, our customers are experiencing significant cost savings!



**SnapTite®**

CONTACT:  
**SCOTT BRIGNAC**  
(225) 715-8159  
www.culvert-rehab.com

# Economic development plans critical for success

By Amy Whitehead

**W**inston Churchill said, “He who fails to plan is planning to fail.” When it comes to developing our cities, there may be no truer statement.

Many local leaders understand that a plan for community and economic development is needed, but beginning the planning process can be overwhelming. However, with a thoughtful approach and attention to best practices, a successful community plan can be crafted.

Impact Independence County is an example of a planning process currently underway that takes a countywide approach to planning. Spearheaded by Crystal Johnson, president and CEO of the Batesville Area Chamber of Commerce, along with a steering committee, the planning process is scheduled to be complete in Spring 2016.

“We decided to take on strategic planning because our community is poised for new and exciting growth,” Johnson said. “We needed to establish a clear vision for our community and a plan to achieve our goals. This was a grassroots effort led by the citizens of Independence County. It was important for us to establish a county wide plan and incorporate and build on all assets, not just those within the city limits.”

Based on information gathered through a public outreach survey, the steering committee of Impact Independence County determined the top priorities of the community and then established committees to craft goals for each area. The committees are Economic Prosperity, Education Excellence, Healthy Living and Wellbeing, and Tourism.

The Impact Independence County initiative is well thought out, with the chamber benchmarking its process against other communities. Through this benchmarking, it is clear that a community-based plan is most successful when:

- The process is open and transparent—The community knows what is going on, the intentions of the process are clearly outlined, and the public is invited to participate. Having multiple ways to keep stakeholders updated is important. This can happen through local media outlets, a web page, social media, or one-on-one outreach.

- Short-term and long-term goals are established—It is important to have goals and plans that can immediately be implemented because quick wins build momentum and keep the public engaged. It says to the public “We can do this!” Long-term goals are also important because in order for the community to really think strategically it must be willing to stretch itself and look out over at least a five year horizon.
- The timeline for the planning process is clear and the public’s time is used judiciously—When engaging the public, make sure they understand their time commitment, and use each meeting to gather their input and move the process forward. A steering committee can set a timeline and make important decisions about the process so that public engagement is meaningful and doesn’t drag on with no end in sight.

Batesville Mayor Rick Elumbaugh believes an economically vibrant community plans for the future.

“If you want to be competitive in the local, state, or global economy you have to plan and implement new ideas and a new vision,” he said. “Batesville has done comprehensive land use and trails plans, which are important to quality of life and attracting the millennial generation. Quality of life cannot be discounted.”

The mayor believes Impact Independence County will help the area capitalize on its assets for long-term development. The University of Central Arkansas, through grant funding from the Winthrop Rockefeller Foundation, was able to provide technical assistance and resources to support the Impact Independence County initiative. If your community is interested in kick-starting a development process, contact UCA’s Center for Community and Economic Development at [cced@uca.edu](mailto:cced@uca.edu) or 501-852-2930.



*Amy Whitehead is Director, University of Central Arkansas, Center for Community and Economic Development.*



Monday 8:34 am



**THIS MOMENT BROUGHT TO YOU BY YOUR HOMETOWN.** The lifeblood of any city is progress. Finding the new jobs and the new opportunities that will keep the city and its residents moving forward. And we're leading the charge. Whether it's negotiating with potential businesses or building roads to their new facilities. A better life starts in the city limits. From small towns to big cities, Arkansas's municipal communities improve our quality of life, every day. *Great Cities Make a Great State.*



[greatcitiesgreatstate.com](http://greatcitiesgreatstate.com)

# The new economy demands new approaches

By Chad Gallagher

**G**rant writing, resource acquisition, and broader community development guidance are the normal fare in this column's space. Today, I want to talk about economic development. There is a new economy. It is less and less dependent on manufacturing, although we have seen a bit of a return of jobs from overseas in recent years. This new economy is much more knowledge based. Working with cities across the state, we see first hand how the economy is a major concern of every municipal leader.

It comes down to jobs, quality of place, quality of life, and building a sustainable future. Much of our work on community development and grants is an effort to help them improve services and make their local tax dollars go further. This is no small task and every municipal leader is thinking about it. Each rejoices when a company opens, relocates to their city or expands, and each laments the announcement of a closing and loss of jobs.

In order to see a true renaissance of our small towns and cities we must strike out boldly, embrace the new economy, and work together in a creative fashion. There are some exciting, innovative projects happening in Arkansas. We must ensure that these projects are not limited to our larger metro areas. On every front we must find ways that today's technology and commerce habits can be leveraged for our cities. Here are a few tips.

## Focus on existing businesses

Leaders should look for ways to empower existing businesses and help them expand. Recruitment efforts are good, but expansion efforts are better and have a much higher success rate. Use a consultant if necessary to analyze how your existing businesses could expand their reach, market, and employment capacity. Help them leverage the power of e-commerce, which can be a great equalizer.

## Don't put all your eggs in one basket

Spend less time looking for the one employer who will employ 300-1,000 people and focus on building businesses that will employ 10-25. This diversifies your economy and limits your losses when they come. Begin with local businesses that can expand their markets and with ancillary opportunities for regional players.

## Pursue knowledge-based jobs

The Internet allows people to live anywhere if their job is knowledge based, such as design, consulting, technical support, and much more. Look to help these kinds of opportunities get off the ground in your city.

## Create, encourage, and attract entrepreneurs

These are the men and women who, with a little help on the front end, may start small but could become major assets in your city. Be creative. Offer a "come-back" scholarship for local students who return home to start a business (much like the Arkansas Medical School community match program). Work to secure some free or cheap workspace and look to connect entrepreneurs to resources that could help them.

## Work regionally and with state players

Governor Hutchinson's effort to focus on computer coding and other skills is an encouraging step in remaking Arkansas's economic face—especially in rural Arkansas. Collaborate with regional players in the public and private sector to develop new-economy skills and opportunities and work with state officials to be sure you are plugged into current efforts.



*Chad Gallagher is principal of Legacy Consulting and a former mayor of De Queen. Contact him at 501-246-8842 or email [chad.gallagher@legacymail.org](mailto:chad.gallagher@legacymail.org).*





## 2016 Directory of Arkansas Municipal Officials

Price: \$25 each.

Orders must be pre-paid. To get your copy of this valuable resource, You may order and pay for your copy online via Visa or MasterCard by visiting the Publications page at [www.arml.org/store](http://www.arml.org/store), or fill out the form below, and send it to the Arkansas Municipal League at the address below.

Please send me \_\_\_\_\_ copies of the 2016 Directory of Arkansas Municipal Officials at: \$25 each.  
My check of \$\_\_\_\_\_ is enclosed, payable to: The Arkansas Municipal League.

Send Directory to:

Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Clip and mail to: Arkansas Municipal League

2016 Directory

P.O. Box 38

North Little Rock, AR 72115-0038

## The must-have reference for every city hall in Arkansas

The new 2015-2016 edition of the *Handbook for Arkansas Municipal Officials* has arrived. The *Handbook* compiles state laws affecting Arkansas municipalities, including the newest laws from the 2015 legislative session.

This is the most complete publication on municipal law and city government in Arkansas. You may order and pay for your copy online via Visa or MasterCard by visiting the Publications page at [www.arml.org/store](http://www.arml.org/store), or use the order form below.



### ORDER FORM

Mail to:

Arkansas Municipal League

Attn: Handbook Sales

P.O. Box 38

North Little Rock, AR 72115-0038

Please send \_\_\_\_\_ copies at \$100.00 each

Enclosed is a check in payment for \$\_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_

# Commemorative tree programs

By Alison Litchy

Trees are a timeless way to commemorate a person or event. There's no better way to create a lasting memory in a community than to plant something that can stand, grow, and blossom for decades to come.

Fenner Upchurch-Russell grew up right next to Wilson Park in Fayetteville. Fenner's family home has a beautiful catalpa tree in the front yard that has been there for generations. Born in 1952, she spent her childhood playing in Wilson Park, happily enjoying the green area. Fenner's mother was a longtime advocate for preserving and planting trees in the park. This advocacy from her mother and the joy Fenner experienced near those trees caused the family's rooted commitment to trees and other greenery to run deep. Fenner was known to be into gardening.

When Fenner passed on, her family and friends saw an opportunity to create a fitting homage to her by planting a tree and installing a bench at Wilson Park in her honor. They didn't plant just any tree, but a catalpa, her

favorite tree, just like she had loved as a child. Friends and family can relax and take a break under this sheltering tree for generations to come. Fenner would surely smile at the thought.

Trees have been used to mark special events or to memorialize a loved one for years. Commemorative trees are a great way to get trees planted in a community. No matter what the budget, from a memory grove to a simple shade tree, trees are a wonderful way to create a lasting memory. Some cities have created commemorative programs to encourage people to celebrate special occasions or honor their loved ones while simultaneously increasing the tree canopy. This is a win for everyone. I want to highlight a few cities in Arkansas that have these programs in place.

Bryant has a Memorial Tree Donation program. It is structured so that the donor can choose the park from a list on the application and the staff will ensure that the tree gets planted in the right place for a particular species in that park. There are three species to choose from in the Bryant donor program, as they have been proven to be the hardiest in their area. Their program offers an optional marker to be placed by the tree. Each tree is \$350 with the marker and \$250 without. This fee pays for the tree and installation cost, as well as the first few years of care it will require to become established. Each tree has a 10-year warranty by the parks department.

Fort Smith has both a memorial and an in-honor-of option for their tree donation program. This way a person or special occasion can be celebrated anytime, not just after someone has passed on. The program is in place to help increase the overall canopy coverage of Fort Smith from 13 percent to the healthy goal of 40 percent set by American Forest. Since the program began, hundreds of trees have been added, but their numbers still need to grow. Trees are planted at any Fort Smith park that the donor chooses. The species and exact location is worked out with a parks employee to ensure the best chance for survival of the tree. Plaques for the trees are not placed at the tree, but instead are placed in a kiosk within the park. They receive a bronze leaf with the person's name and who donated the tree, if the person desires. Trees are \$250 and are two-inch caliper in size. Trees are insured to be replaced for three years from the original planting.

The Botanical Garden of the Ozarks in Fayetteville has a memorial program that offers even more variety. They have the option of adopting an established tree. These trees are seen the most by visitors and are in prominent locations. Markers are placed next to the



PHOTO BY DEREK LINN.

Commemorative trees, like this catalpa planted in Fayetteville's Wilson Park to honor a longtime resident, can be a way to both memorialize a loved one and expand the urban forest.



tree with the honoree information on them. These trees require additional care, due to their high traffic positions, and the donation helps cover the cost for the lifetime of the tree. Cost for this option is \$2,000. There is also an option to donate a grove. Mature tree adoption or grove donations can be taken into a park setting as well. Costs can be determined based on what works best for your city.

Conway also does something a bit unique with their commemorative program called “Trees in Celebration.” In this program, run by the Conway Tree Board, trees are planted in memory, in celebration, or to remember an event or special occasion. Conway utilizes this program to get street trees they would not otherwise be able to purchase.

Kami Marsh, head of the Conway Tree Board, states, “Our Trees in Celebration program has been a joint effort between the City of Conway and the Conway Tree Board. We worked to develop a citywide plan for trees and want to make sure that the entire tree canopy is preserved and expanded so we include parks, streets,

schools and many other areas for donors to sponsor a tree.”

This program helps connect the community and make it a better place. Conway commemorative trees all have a plaque at the base of the tree. The cost is \$350.

A commemorative tree program is a great way to maintain and add new trees to a city that may not have money for trees on its own. It is a way to connect people to the community, which benefits both sides. Many tree sponsor programs are in conjunction with bench donor programs for parks as well. Whether celebrating a great occasion, the life of your family elder, or honoring the passing of a loved one, a donor program will provide many benefits.



*Alison Litchy is urban forestry partnership coordinator with the Arkansas Forestry Commission. Call Alison at 501-984-5867 or email [alison.litchy@arkansas.gov](mailto:alison.litchy@arkansas.gov).*



# McGoodwin Williams & Yates Engineering Confidence

**Con-fi-dence:** noun /'kän-fə-dəns/

1. Consciousness of one's abilities.
2. Faith that one will act in a right, proper, or effective way.
3. The quality of being certain.
4. A relation of trust.

MWY has entered its 70th year of providing innovative solutions to municipalities across our region. MWY is your trusted answer, bringing fresh perspectives tempered by our firm's decades of hands-on experience.

**At MWY we are engineering confidence for a better tomorrow.**

302 East Millsap Road, Fayetteville, AR 72703 | Phone: 479.443.3404 | Fax: 479.443.4340

# ACCRTA scholarships available

The executive board of the Arkansas City Clerks, Recorders and Treasurers Association (ACCRTA) awards scholarships for tuition to attend the Municipal Clerks' Training Institute, the Academy for Advanced Education and the International Institute of Municipal Clerks' annual conference, all of which will enable Arkansas clerks to further educational training.

A scholarship honoring the memory of Bill S. Bonner will be awarded to a first-year attendee in the certification program at the Municipal Clerks' Institute in September 2016. This scholarship covers the registration fee.

Additional scholarships include: four local \$400 scholarships to attend the Municipal Clerks' Institute, Sept. 11-15, 2016, in Fayetteville; one \$400 scholarship for the Academy for Advanced Education, Sept. 12-13,

2016, in Fayetteville; and one \$400 scholarship to attend the International Institute of Municipal Clerks (IIMC) annual conference, May 22-25, 2016, in Omaha, Nebraska.

These scholarships are in addition to the 11 regional scholarships awarded by the IIMC.

Fill out the scholarship application below and return it to:

**Donna Stewart, City Clerk**  
**City of Camden**  
**PO Box 278**  
**Camden, AR 71711**

For more information, contact: Scholarship Chairman Donna Stewart at **(870) 836-6436** or email **payroll.camden@cablelynx.com**.

## 2016 APPLICATION FOR SCHOLARSHIP ASSISTANCE

I, \_\_\_\_\_ am a member of the Arkansas City Clerks, Recorders and Treasurers Association and the International Institute of Municipal Clerks, and do hereby apply for assistance from ACCRTA. (Applicant must be a City Clerk, Deputy City Clerk, Recorder, Treasurer or related title at the time of application.)

Name \_\_\_\_\_ Title \_\_\_\_\_

Street Address or P.O. Box \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Date assumed present position \_\_\_\_\_

Other related experience: Title \_\_\_\_\_ Municipality \_\_\_\_\_ Years \_\_\_\_\_

Education: H.S. \_\_\_\_\_ Graduate College (years) \_\_\_\_\_ Degree \_\_\_\_\_

Check one: This application is for a \_\_\_ First \_\_\_ Second \_\_\_ Third year Institute

What are the approximate costs of the institute you plan to attend? \_\_\_\_\_

Travel/Transportation \_\_\_\_\_ Registration Fee/Tuition \_\_\_\_\_

Lodging and Meal \_\_\_\_\_ Total Amount \_\_\_\_\_

How much does your municipality budget your department yearly for education? \_\_\_\_\_

What is your reason(s) for applying for this scholarship \_\_\_\_\_

I understand that if a scholarship is awarded to me, it must be used between Jan. 1, 2016, and Dec. 31, 2016, and that I must attend all sessions.

Please attach written evidence that your Chief Executive or legislative body supports your attendance at the institute and that in the event that a scholarship is awarded, you will be given the time to attend the institute.

I do hereby attest that the information submitted with this application is true and correct to my best knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CHECK THE SCHOLARSHIP FOR WHICH YOU ARE APPLYING:

	Municipal Clerks' Institute, Fayetteville	September 11-15, 2016	<b>Deadline: May 27, 2016</b>
	Academy for Advanced Education, Fayetteville	September 12-13, 2016	<b>Deadline: May 27, 2016</b>
	IIMC Conference, Omaha, Nebraska	May 22-25, 2016	<b>Deadline: April 8, 2016</b>

**Disclaimer:** ACCRTA will not be responsible for applications that do not reach the chairman by the deadline. Please feel free to call after a few days to be sure your application was received



# ACCRTA seeks nominations for Clerk of the Year

The Municipal Clerk of the Year Award recognizes a member of the Arkansas City Clerks, Recorders, Treasurers Association (ACCRTA) who has made significant contributions to the objectives of the municipal clerks profession and to the improvement of municipal government in Arkansas and the clerks own community.

Qualities are length of service, good relationship with other clerks, interest in education, attendance at national and regional conferences, community volunteer, advancing and supporting the municipal clerks association.

Any municipal official or ACCRTA member may nominate a candidate for Municipal Clerk of the Year for 2016. The finalist will be honored at the 82nd Annual Arkansas Municipal League Convention, June 15-17, 2016 in Little Rock.

**The deadline for nominations is April 13, 2016.**

## Requirements for nominees:

- Has been an active ACCRTA member for at least five years
- Holds a city clerk/recorder/treasurer or deputy position
- Is a Certified Municipal Clerk or Certified Arkansas Municipal Clerk
- Provides service to other municipal clerks in the state as the opportunity exists
- Exhibits leadership

**Complete the nomination information below and send to:**

**Barbara Blackard, ACCRTA Vice President  
City of Clarksville, City Clerk/Treasurer  
205 Walnut Street  
Clarksville, AR 72830  
479-754-6488  
BBlackard@clarksvillear.gov**

## Municipal Clerk of the Year 2016 Please Submit the Following Information

NOMINEE'S FULL NAME AND TITLE \_\_\_\_\_

ADDRESS, CITY, ZIP \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_

NAME OF THE CITY THE MUNICIPAL CLERK REPRESENTS \_\_\_\_\_

YEARS SERVED AS CLERK, RECORDER, TREASURER OR DEPUTY CLERK AND YEAR APPOINTED OR ELECTED \_\_\_\_\_

ARKANSAS CITY CLERKS, RECORDERS, TREASURERS ASSOCIATION (ACCRTA) MEMBER YEARS SERVED AND DATE OF MEMBERSHIP \_\_\_\_\_

ACCRTA OFFICES HELD \_\_\_\_\_

ACCRTA MEETINGS ATTENDED \_\_\_\_\_

ACCRTA, IIMC, OR ARKANSAS MUNICIPAL LEAGUE COMMITTEE SERVICE, COMMITTEES SERVED ON AND NUMBER OF YEARS SERVED \_\_\_\_\_

INTERNATIONAL INSTITUTE MUNICIPAL CLERK (IIMC) PARTICIPATION AT ANNUAL AND REGIONAL MEETINGS \_\_\_\_\_

IIMC WORKSHOPS (DISTRICT MEETINGS) ATTENDED \_\_\_\_\_

MUNICIPAL CLERKS INSTITUTE ATTENDANCE (NUMBER OF YEARS AND CLASSES ATTENDED) \_\_\_\_\_

CERTIFICATION RECEIVED:

IIMC CERTIFIED MUNICIPAL CLERK,  IIMC MASTER MUNICIPAL CLERK OR  CERTIFIED ARKANSAS MUNICIPAL CLERK

DATE OF CERTIFICATION \_\_\_\_\_

ARKANSAS MUNICIPAL LEAGUE CONFERENCES ATTENDED \_\_\_\_\_

EDUCATION PROGRAM PARTICIPATION (INSTRUCTOR, PANEL MEMBER, MODERATOR) \_\_\_\_\_

COMMUNITY INVOLVEMENT \_\_\_\_\_

LEADERSHIP ACTIVITIES \_\_\_\_\_

OTHER ACTIVITIES \_\_\_\_\_

NAME OF INDIVIDUAL SUBMITTING NOMINATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

NOMINATOR: PLEASE BRIEFLY SUMMARIZE THE REASONS WHY YOU BELIEVE YOUR NOMINEE SHOULD BE SELECTED AS THE 2016 MUNICIPAL CLERK OF THE YEAR. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Finding health & fitness outside of the gym

By Leanne Lefler, Ph.D., R.N.

**T**he key to meeting any goal is motivation. We can have an endless number of goals in life, but if we don't have a desire to complete the task, we probably won't.

This truth is evident throughout our lives, and it's no different with our health and well-being.

Take for example the new year and resolutions we made just a month ago. Each January, we make pledges to make that year a healthy and active one. We promise ourselves we'll begin to be more active, join a gym or exercise group in town and stick with it until it becomes routine. Over time, our enthusiasm can fade, our health issues get in the way, or we may find ourselves too busy. In the end, our gym visits or Saturday morning walks fade away.

Does this mean we are doomed for inactivity and subsequent poor health? Of course not. It means we need to find activities that are right for each of us. Science tells us that small victories will increase our sense of accomplishment and motivation to continue. Feeling better is also a motivator to do more, subsequently, which means you're more likely to see an improvement in your health because you have stuck with it.

Surprisingly, a large number of these healthy activities can be found around your house.

## Finding the right activity

Whether you're an indoor or outdoor person, there are a multitude of opportunities at home to get active. The most important part is to make physical activity a priority for every day.

While some of us can let the laundry and dishes pile up, others begin to fret at the first sign of dirt. For those who prefer tidiness, cleaning around the house is a great form of exercise. Sweeping or mopping alone can burn a couple hundred calories over the course of an hour. Who knew our children's messy rooms might actually be a blessing in disguise? Try to have these physical activities at least 10 minutes long, working up to 30 minutes of moderate-level activity every day. Moderate-level activities are when you feel a bit winded.

Maybe you're not much of a cleaner, but would like to straighten up that spare bedroom no one ever goes in, and brighten it up with a fresh coat of paint. Not only will you give your arms and legs a nice workout, but you'll also burn a couple hundred calories an hour.

Some of us prefer the outdoors. The simple thought of being cooped up inside for hours is unpleasant. That's okay. Whether you'd like to have the greenest, best-kept lawn on the block or a bountiful garden, you can improve your landscape and burn away the calories simultaneously. Fire up the lawnmowers, break out the gardening tools, and get started.

If you'd rather get away from home for an activity, there are still options that don't require a gym membership. Maybe a daily walk or an occasional game of basketball or Frisbee is more your style of being active.

With an abundance of state parks in Arkansas, there are ample opportunities to enjoy spectacular scenery while kayaking, hiking, or biking. Each of these activities provides a great way to become healthier.

## Better health equals better communities

Promoting wellness in our lives will not only positively affect us as individuals, but our communities as a whole. Even a modest increase in physical activity can have a tangible impact in the communities we live in. Building healthy communities means that everyone is included and has access to healthy activities, foods, and safe environments. The important part is finding an activity that fits you. We're all unique, so what works for you might not work for your spouse or other family members. The key is finding what's right for you and following through.



*Leanne Lefler, Ph.D., R.N., is Associate Professor, College of Nursing, University of Arkansas for Medical Sciences.*



## ADEQ accepting nominations for awards

The Arkansas Department of Environmental Quality is accepting nominations through Feb. 22 for two environmental awards: The annual Arkansas Environmental Stewardship Award, or ENVY Award, and a new award called the Arkansas Environmental Technology Award. The inaugural Arkansas Environmental Technology Award will recognize new or innovative use of technology that broke ground in protecting resources or improving the environment. This award will recognize new or unique programs or activities that utilize technological development or implementation that go beyond traditional environmental control measures, approaches, or outcomes for Arkansas.

The ENVY Award honors a major contribution by an individual or organization involving environmental stewardship activities in Arkansas. Last year Fayetteville won the award for its "Recycle Something" campaign. Previous winners include Dassault Falcon Jet's Little Rock facility, Jonesboro's Frito-Lay, McKee Foods Corporation of Gentry and Little Rock Wastewater.

Anyone can submit a nomination for themselves or another organization, business, or individual. Nominations are limited to 100 words and must include contact information for the nominee and the person submitting the nomination. To download an application visit [www.adeq.state.ar.us/poa/businessasst/envy](http://www.adeq.state.ar.us/poa/businessasst/envy).

## Arvest recognized among best banks in nation

The January 2016 issue of *Consumer Reports* magazine lists the best banks in the nation and Arvest Bank is the only bank operating in Arkansas to make magazine's top 10 list, coming in at number eight. The magazine polled more than 49,000 of its readers to gauge their satisfaction level with their bank, and Arvest received a score of 87, only four points behind top-ranked Frost Bank. "Customer Service" was the primary attribute noted by Arvest customers.

Also in January, GOBankingRates, a consumer-focused website on personal finance, listed Arvest as offering one of the 10 Best Checking Accounts of 2016 nationwide. GOBankingRates based their measurement criteria on annual percentage yield, minimum deposit, monthly maintenance fee, nonsufficient funds (NSF) fee and minimum balance required to avoid fees. These early 2016 accolades come on the heels of recognition in the J.D. Power 2015 U.S. Retail Banking Satisfaction Study that focused on the overall satisfaction customers had with their financial institution. Arvest has had the highest customer satisfaction score in J.D. Power's retail banking survey for at least one region in seven consecutive years. The 2015 survey results mention Arvest's high performance in product offerings, facilities, and fees. 🏦

## Obituaries

**LT. R. JASON ADAMS**, 29, a firefighter with the Sherwood Fire Department, East Pulaski County Fire Department, Scott Fire Department, and a member of Arkansas Urban Search and Rescue Task Force 1, died in the line of duty on Jan. 22.

**CSA**softwaresolutions  
Accounting & Billing Specialists

CenterPoint®

Fund Accounting & Payroll

Key Features

- \* Direct Deposit Module
- \* Accrue and track vacation/sick leave
- \* Unlimited funds, departments & accounts
- \* Detailed general ledger and activity report
- \* Easy bank reconciliation
- \* Produce annual published report
- \* Drill-down to detail of transaction
- \* Print income statements with budgets
- \* Receive on-site installation and training

Call us today for a  
free information packet!

1.800.264.4465

[WWW.CSASoftwareSolutions.com](http://WWW.CSASoftwareSolutions.com)

# 2016 State Turnback Funds

Actual Totals Per Capita						
	STREET		SEVERANCE TAX		GENERAL	
MONTH	2015	2016	2015	2016	2015	2016
January	\$4.8662	\$5.0284	\$0.5728	\$0.2297	\$2.0995	\$1.0777
February	\$4.8562		\$0.4599		\$1.0921	
March	\$5.1898		\$0.2339		\$1.0909	
April	\$4.7309		\$0.6375		\$1.1417	
May	\$5.2251		\$0.2547		\$1.0918	
June	\$5.2410		\$0.2738		\$1.0920	
July	\$5.3082		\$0.6600		\$2.9748	
August	\$5.0259		\$0.2560		\$0.9641	
September	\$5.3748		\$0.2632		\$1.0791	
October	\$5.2322		\$0.2767		\$1.0707	
November	\$5.0931		\$0.2797		\$1.0772	
December	\$4.8776		\$0.2499		\$1.0776	
<b>Total Year</b>	<b>\$61.0210</b>	<b>\$5.0284</b>	<b>\$4.4180</b>	<b>\$0.2297</b>	<b>\$15.8515</b>	<b>\$1.0777</b>

Actual Totals Per Month						
	STREET		SEVERANCE TAX		GENERAL	
MONTH	2015	2016	2015	2016	2015	2016
January	\$9,159,751.23	\$9,482,577.19	\$1,078,253.79	\$433,179.54	*\$3,951,880.56	\$2,032,277.00
February	\$9,140,972.61		\$865,620.02		\$2,055,766.00	
March	\$9,768,890.51		\$440,227.94		\$2,053,376.13	
April	\$8,905,034.06		\$1,199,954.61		\$2,149,094.75	
May	\$9,840,348.46		\$479,664.03		\$2,056,091.57	
June	\$9,870,151.62		\$515,640.06		\$2,056,559.07	
July	\$9,996,770.39		\$1,242,957.21		**\$5,602,259.11	
August	\$9,465,188.42		\$482,195.54		\$1,815,712.03	
September	\$10,122,118.61		\$495,609.13		\$2,032,276.34	
October	\$9,866,818.54		\$521,753.79		\$2,019,155.56	
November	\$9,604,609.53		\$527,387.24		\$2,031,292.21	
December	\$9,198,069.64		\$471,202.66		\$2,032,217.62	
<b>Total Year</b>	<b>\$114,938,723.62</b>	<b>\$9,482,577.19</b>	<b>\$8,320,466.02</b>	<b>\$433,179.54</b>	<b>\$29,855,680.95</b>	<b>\$2,032,277.00</b>

\* Includes \$2 million appropriation from the Property Tax Relief Fund

\*\* Includes \$3,516,801.52 supplemental for July 2015



# Local Option Sales and Use Tax in Arkansas



KEY: Counties not collecting sales tax

Source: Rachel Graves, Office of State Treasurer      See also: [www.dfa.arkansas.gov](http://www.dfa.arkansas.gov)

Sales and Use Tax Year-to-Date 2016 with 2015 Comparison (shaded gray)									
Month	Municipal Tax		County Tax		Total Tax		Interest		
January	\$49,037,009	\$48,260,965	\$43,720,229	\$42,805,543	\$7,729,770	\$91,066,508	\$15,812	\$12,222	
February		\$57,956,453		\$50,071,410		\$108,027,863		\$12,659	
March		\$46,032,300		\$41,404,634		\$87,436,935		\$19,161	
April		\$46,694,339		\$42,176,819		\$88,871,158		\$15,459	
May		\$52,104,723		\$46,560,371		\$98,665,094		\$4,827	
June	\$49,711,589			\$44,369,398		\$94,080,987		\$25,867	
July		\$50,358,675		\$44,565,666		\$94,924,341		\$18,804	
August		\$51,846,227		\$47,174,793		\$99,021,020		\$16,649	
September		\$50,366,202		\$48,072,222		\$98,438,424		\$17,771	
October		\$50,569,467		\$46,609,011		\$97,178,477		\$18,511	
November		\$49,449,818		\$46,067,600		\$95,517,418		\$17,009	
December		\$53,013,791		\$47,830,901		\$100,844,691		\$18,591	
<b>Total</b>	<b>\$49,037,009</b>	<b>\$606,364,549</b>	<b>\$43,720,229</b>	<b>\$547,708,368</b>	<b>\$92,757,238</b>	<b>\$1,154,072,916</b>	<b>\$15,812</b>	<b>\$197,530</b>	
<b>Averages</b>	<b>\$49,037,009</b>	<b>\$50,530,379</b>	<b>\$43,720,229</b>	<b>\$45,642,364</b>	<b>\$92,757,238</b>	<b>\$96,172,743</b>	<b>\$15,812</b>	<b>\$16,461</b>	





Crawford County	615,415.88	592,239.58	Newark	13,752.74	13,975.07	Blytheville	171,706.89	168,047.09	Mansfield	6,532.74	6,865.46
Alma	44,787.12	43,100.46	Oil Trough	3,040.57	3,089.73	Burdette	2,099.62	2,054.87	Waldron	26,130.94	27,461.82
Cedarville	11,521.18	11,087.29	Pleasant Plains	4,081.38	4,147.36	Dell	2,451.39	2,399.14	Searcy County	35,675.49	36,187.92
Chester	1,314.11	1,264.62	Southside	26,394.49	NA	Dyess	4,507.03	4,410.97	Big Flat	5.82	5.91
Dyer	7,239.99	6,967.34	Sulphur Rock	5,332.69	5,418.89	Etowah	3,858.46	3,776.22	Gilbert	163.06	165.40
Kibler	7,942.50	7,643.39	Izard County	43,300.42	43,065.57	Gosnell	39,002.31	38,171.00	Leslie	2,568.22	2,605.11
Mountainburg	5,215.11	5,018.71	Jackson County	246,540.69	249,970.08	Joiner	6,331.83	6,196.87	Marshall	7,891.00	8,004.35
Mulberry	13,678.30	13,163.18	Amagon	884.26	896.56	Keiser	8,343.50	8,165.67	Pindall	652.25	661.61
Rudy	504.15	485.17	Beedeville	965.47	978.90	Leachville	21,908.57	21,441.60	St. Joe	768.72	779.76
Van Buren	188,363.77	181,270.07	Campbell Station	2,300.89	2,332.90	Luxora	12,949.47	12,673.46	Sebastian County	789,743.66	762,481.19
Crittenden County	645,841.12	688,890.59	Diaz	11,892.46	12,057.88	Manila	36,737.80	35,954.76	Barling	72,178.78	69,687.13
Anthonyville	943.31	1,006.19	Grubbs	3,482.92	3,531.37	Marie	923.39	903.71	Bonanza	8,927.25	8,619.08
Clarkedale	2,173.72	2,318.61	Jacksonport	1,912.90	1,939.51	Osceola	85,270.83	83,453.35	Central City	7,793.88	7,524.83
Crawfordsville	2,806.50	2,993.57	Newport	71,093.08	72,081.99	Victoria	406.73	398.06	Fort Smith	1,338,451.45	1,292,247.24
Earle	14,143.82	15,086.60	Swifton	7,200.44	7,300.60	Wilson	9,926.44	9,714.88	Greenwood	138,985.69	134,187.81
Edmondson	2,501.83	2,668.59	Tuckerman	16,801.03	17,034.73	Monroe County	NA	NA	Hackett	12,606.83	12,171.64
Gilmore	1,386.85	1,479.29	Tupelo	1,624.16	1,646.75	Montgomery County	35,271.76	34,869.30	Hartford	9,967.47	9,623.39
Horseshoe Lake	1,710.85	1,824.89	Weldon	676.75	686.15	Black Springs	455.35	450.66	Huntington	9,858.79	9,518.46
Jennette	606.41	646.84	Jefferson County	665,409.20	645,275.11	Glennwood	193.18	191.19	Lavaca	35,538.23	34,311.43
Jericho	697.23	743.71	Altheimer	9,587.29	9,297.19	Mount Ida	4,949.00	4,898.09	Mansfield	11,225.05	10,837.55
Marion	72,330.35	77,151.63	Humphrey	3,000.90	2,910.10	Norman	1,738.59	1,720.70	Midland	5,045.84	4,871.65
Sunset	1,044.09	1,113.69	Pine Bluff	478,224.46	463,754.25	Oden	1,067.07	1,056.10	Sevier County	266,578.66	248,320.19
Turrell	3,243.00	3,459.17	Redfield	12,636.90	12,254.53	Nevada County	95,655.55	90,802.15	Ben Lomond	1,214.36	1,131.18
West Memphis	153,771.56	164,021.41	Sherrill	818.43	793.66	Bluff City	880.64	835.95	De Queen	55,223.95	51,441.56
Cross County	243,958.27	233,785.68	Wabbaseka	2,484.51	2,409.33	Bodcaw	980.06	930.34	Gillham	1,339.98	1,248.20
Cherry Valley	6,266.20	6,004.91	White Hall	53,840.80	52,211.69	Cale	561.05	532.58	Horatio	8,743.37	8,144.52
Hickory Ridge	2,618.14	2,508.96	Johnson County	115,891.35	103,672.89	Emmet	3,373.40	3,202.24	Lockesburg	6,189.04	5,765.14
Parkin	10,636.18	10,192.67	Clarksville	85,126.12	76,151.25	Prescott	23,407.88	22,220.20	Sharp County	74,386.37	72,775.50
Wynne	80,536.54	77,178.34	Coal Hill	9,936.32	8,396.72	Rosston	1,853.60	1,759.55	Ash Flat	8,897.67	8,704.99
Dallas County	147,825.74	139,974.67	Hartman	4,813.73	4,306.22	Willisville	1,079.49	1,024.73	Cave City	15,816.07	15,473.57
Desha County	90,534.70	93,690.34	Knoxville	6,780.04	6,065.22	Newton County	52,176.96	45,825.95	Cherokee Village	35,209.36	34,446.89
Arkansas City	3,503.83	3,625.96	Lamar	14,886.40	13,316.92	Jasper	2,087.97	1,833.83	Evening Shade	3,922.24	3,873.30
Dumas	45,051.95	46,622.56	Lafayette County	68,140.92	75,600.71	Western Grove	1,720.57	1,511.13	Hardy	6,627.86	6,484.33
McGehee	40,389.75	41,797.56	Bradley	3,211.38	3,562.95	Quachita County	550,662.00	315,103.75	Highland	9,487.83	9,282.36
Mitchellville	3,446.39	3,566.51	Buckner	1,406.26	1,560.21	Bearden	8,451.67	8,267.43	Horseshoe Bend	72.63	71.06
Reed	1,646.61	1,704.00	Lewisville	6,545.50	7,262.07	Camden	106,590.75	104,267.18	Sidney	1,643.35	1,607.76
Tillar	201.04	208.05	Stamps	6,657.44	6,905.23	Chidister	2,528.50	2,473.38	Williford	680.94	666.21
Watson	2,019.96	2,090.37	Lawrence County	204,406.42	188,435.91	East Camden	8,145.45	7,967.89	St. Francis County	132,583.96	133,297.76
Drew County	407,159.26	448,121.14	Alicia	734.93	677.51	Alicia	1,434.86	1,403.58	Caldwell	8,723.66	8,770.62
Jerome	442.51	487.03	Black Rock	3,923.60	3,617.04	Stephens	7,795.48	7,625.55	Colt	5,941.52	5,973.50
Monticello	107,416.20	118,222.71	College City	2,696.73	2,486.03	Perry County	93,044.89	105,741.36	Forrest City	241,606.16	242,906.91
Tillar	2,314.66	2,547.53	Hoxie	16,476.74	15,189.39	Adona	829.18	942.33	Hughes	22,650.08	22,772.02
Wilmar	5,798.00	6,381.30	Imboden	4,012.50	3,699.00	Bigelow	1,249.72	1,420.25	Madison	12,087.38	12,152.46
Winchester	1,894.85	2,085.47	Lynn	1,706.94	1,573.58	Casa	678.42	771.00	Palestine	10,704.16	10,761.80
Faulkner County	660,956.71	675,328.38	Minturn	646.03	595.56	Fourche	245.98	279.54	Wheatley	5,580.00	5,610.04
Enola	2,012.61	2,056.37	Portia	2,590.05	2,387.69	Houston	686.36	780.01	Whelan	4,291.12	4,314.22
Holland	3,316.63	3,388.75	Powhatan	426.74	393.39	Perry	1,071.19	1,217.36	Stone County	80,134.09	84,230.45
Mount Vernon	863.40	882.17	Ravenden	2,785.64	2,567.99	Perryville	5,792.37	6,582.77	Fifty Six	1,463.44	1,538.25
Twin Groves	1,994.74	2,038.12	Sedgwick	900.89	830.50	Phillips County	98,069.29	105,704.96	Mountain View	23,245.91	24,434.21
Wooster	5,120.83	5,232.17	Smithville	462.30	426.18	Elaine	10,978.06	11,832.80	Union County	482,577.46	512,980.67
Franklin County	148,208.06	135,526.34	Strawberry	1,789.92	1,650.07	Helena-West Helena	173,958.27	187,502.64	Caion	14,068.69	14,955.04
Altus	5,806.52	5,309.68	Walnut Ridge	28,982.47	26,718.04	Lake View	7,646.67	8,242.03	El Dorado	599,028.41	636,768.22
Branch	2,811.34	2,570.78	Lee County	29,045.10	28,561.39	Lexa	4,936.67	5,321.05	Felsenthal	3,447.29	3,664.47
Charleston	19,319.33	17,666.23	Aubrey	900.05	885.06	Marvell	20,471.65	22,065.58	Huttig	19,282.73	20,497.57
Denning	3,698.28	3,299.28	Haynes	794.16	780.93	Pike County	128,592.42	115,511.51	Junction City	17,200.32	18,283.97
Ozark	28,220.62	25,805.87	LaGrange	471.20	463.35	Antoine	824.67	740.78	Norphlet	21,702.14	23,069.42
Wiederkehr Village	291.09	266.18	Marianna	21,786.47	21,423.64	Daisy	810.57	728.12	Smackover	57,095.75	60,692.88
Fulton County	94,339.96	92,939.89	Moro	1,143.59	1,124.55	Delight	1,966.53	1,766.48	Strong	16,245.10	17,268.58
Ash Flat	373.23	367.70	Rondo	1,048.30	1,030.84	Greenwood	15,407.97	13,840.62	Van Buren County	254,706.95	305,672.07
Cherokee Village	2,901.71	2,858.65	Lincoln County	45,026.96	46,889.55	Murfreesboro	11,566.55	10,389.96	Clinton	22,625.55	27,152.76
Hardy	153.68	151.40	Gould	3,564.17	3,711.61	Pointsett	110,703.91	104,718.22	Damascus	2,173.86	2,608.84
Horseshoe Bend	62.21	61.28	Grady	1,911.96	1,991.05	Fisher	1,655.76	1,566.23	Fairfield Bay	18,738.68	22,488.16
Mammoth Spring	3,575.00	3,521.95	Star City	9,683.32	10,083.87	Harrisburg	17,092.20	16,168.03	Shirley	2,530.37	3,036.68
Salem	5,982.73	5,893.94	Little River County	171,925.94	156,657.73	Lepanto	14,055.40	13,295.43	Washington County	1,299,610.53	1,228,732.97
Viola	1,233.15	1,214.84	Ashdown	35,068.67	31,954.33	Marked Tree	19,052.38	18,022.23	Elkins	39,054.87	36,816.70
Garland County	1,848,040.07	1,747,083.01	Foreman	7,506.76	6,840.11	Trumann	54,172.31	51,243.26	Elm Springs	25,898.92	20,813.67
Fountain Lake	6,273.94	5,931.19	Ogden	1,336.51	1,217.82	Tyrone	5,657.80	5,351.89	Farmington	88,109.44	83,060.03
Hot Springs	188,127.18	177,848.93	Wilton	2,776.98	2,530.37	Waldenburg	452.92	428.43	Fayetteville	1,085,218.03	1,023,025.93
Lonsdale	1,172.47	1,109.41	Winthrop	1,425.62	1,299.01	Weiner	5,312.25	5,028.82	Goshen	15,795.98	14,890.74
Mountain Pine	9,604.23	9,079.58	Logan County	95,389.37	93,994.44	Polk County	236,933.46	230,430.78	Greenland	19,084.97	17,991.24
Grant County	173,890.32	168,635.56	Blue Mountain	939.87	926.13	Cove	7,107.08	6,912.02	Johnson	49,467.54	46,632.63
Greene County	482,406.74	469,004.79	Booneville	30,242.64	29,890.38	Grannis	10,307.12	10,024.24	Lincoln	33,170.09	31,269.17
Delaplaine	1,244.35	1,209.78	Caulksville	1,614.46	1,590.85	Hatfield	7,683.82	7,472.94	Prairie Grove	65,278.27	61,537.28
Lafe	4,913.05	4,776.56	Magazine	6,419.93	6,326.05	Mena	106,736.34	103,806.94	Springdale	946,800.37	892,540.77
Marmaduke	11,917.90	11,586.80	Morrison Bluff	485.09	478.00	Vandervoort	1,618.62	1,574.20	Tontitown	36,282.09	34,202.82
Oak Grove Heights	9,536.47	9,271.53	Paris	26,771.18	26,379.69	Wickes	14,028.10	13,643.09	West Fork	34,173.01	32,214.61
Paragould	280,118.91	272,336.80	Ratcliff	1,531.08	1,508.69	Pope County	324,176.52	320,606.86	Winslow	5,766.80	5,436.31
Hempstead County	327,117.16	354,259.68	Scranton	1,697.83	1,673.00	Atkins	38,932.68	38,503.97	White County	801,456.08	846,056.74
Blevins	3,054.36	3,307.80	Subiaco	4,335.54	4,272.14	Dover	17,788.21	17,592.33	Bald Knob	31,189.21	32,924.87
Emmet	416.94	451.54	Lonoke County	240,962.69	236,993.70	Hector	5,808.92	5,744.96	Beebe	78,753.56	83,136.16
Fulton	1,948.97	2,110.69	Allport	974.36	958.31	London	13,412.15	13,264.47	Bradford	8,171.42	8,626.16
Hope	97,884.98	106,006.98	Austin	17,267.30	16,982.88	Pottsville	36,634.93	36,231.52	Garner	3,057.55	3,227.71
McCaskill	930.85	1,008.09	Cabot	201,446.17	198,128.07	Russellville	360,411.27	356,442.63	Georgetown	1,334.99	1,409.28
McNab	659.35	714.06	Carlisle	18,758.49	18,449.51	Prairie County	52,455.05	55,995.91	Griffithville	2,422.36	2,557.16
Oakhaven	610.87	661.56	Coy	813.38	799.98	Biscoe	2,179.75	2,326.89	Higginson	6,685.71	7,057.77
Ozan	824.19	892.58	England	23,935.29	23,541.04	Des Arc	10,310.26	11,006.24	Judsonia	21,736.63	22,946.26
Patmos	620.57	672.06	Humnoke	2,406.24	2,366.60	DeValls Bluff	3,716.98	3,967.89	Kensett	17,742.43	18,729.79
Perrytown	2,637.42	2,856.26	Keo	2,169.00	2,133.28	Hazen	8,815.07	9,410.11	Letona	2,745.34	2,898.12
Washington	1,745.37	1,890.17	Lonoke								

# MUNICIPAL MART

To place a classified ad in City & Town, please email the League at [citytown@arml.org](mailto:citytown@arml.org) or call 501-374-3484. Ads are FREE to League members and available at the low rate of \$.70 per word to non-members. For members, ads will run for two consecutive months from the date of receipt unless we are notified to continue or discontinue. For non-members, ads will run for one month only unless otherwise notified.

**ASST. UTILITIES MANAGER**—The City of Arkadelphia is seeking qualified candidates for the position of Assistant Utilities Manager. Responsibilities include assisting the Utilities Manager in the management, planning, administering, and overseeing the affairs of the Arkadelphia Water and Sewer Utilities. Send resume to Brenda Gills, Utilities Manager, P.O. Box 495, Arkadelphia, AR 71923. Applications accepted until March 15 or until position is filled. For complete job description and qualifications visit [www.cityofarkadelphia.com](http://www.cityofarkadelphia.com). EOE. No phone calls please.

**CALL FOR BIDS**—Greenland is requesting statements of qualifications from firms interested in providing future engineering services for street, drainage, bridge, water & sewer, parks and other projects. To be considered, statements of qualification shall be received at P.O. Box 67 Greenland, AR 72737; or in person at City Hall, 8 E. Ross Street, Greenland, before 12 p.m., Feb. 29. Statements of qualification may be accepted throughout the year, however, to be considered for evaluation for all future projects, statements need to be received by the deadline. Statements of qualification submitted shall be qualified to do business and licensed in accordance with all applicable laws of the state and local governments where the project is located. Pursuant to A.C.A. §22-9-203, Greenland encourages all qualified small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, the city encourages all general contractors to subcontract portions of their contract to qualified small, minority and women business enterprises. The city reserves the right to reject any or all proposals and to waive irregularities therein, and all proposers shall agree that such rejection shall be without liability on the part of the city for any damage or claim brought by any proposer because of such rejections, nor shall the proposers seek any recourse of any kind against the city because of such rejections. The filing of any proposal in response to this invitation shall constitute an agreement of the proposer to these conditions.

**CITY ADMINISTRATOR**—Marysville, Kan. (pop. 3,295; \$10.9 million budget; 37 FTE's), located an hour north of Manhattan, is a beautiful, family-oriented community with great local amenities, strong industry, and an engaged citizenry. The city, known as "Black Squirrel City," is seeking a City Administrator to manage its employees and finances, and foster a culture of professionalism and open communication. The city operates under a nine-member mayor-council form of government, and provides water and wastewater service to its citizens. It also possesses a library, police department, fire department, and aquatic center. The City Administrator supervises the day-to-day activities of all employees, updates the council regarding city finances, and communicates directives from the governing body to the city staff. The governing body is looking for candidates with strong interpersonal skills who can communicate well

with citizens, the council, and city staff. Applicants should have a Bachelor's degree in Public Administration or a related field, and at least five years of local government experience preferred. The successful candidate must also be able to competently create and manage budgets, oversee and develop personnel, and provide leadership to staff and the community. Competitive benefits. Salary \$65,000 - \$75,000 DOQ. Interested candidates should submit a cover letter, resume, and three work-related references to LEAPS-Marysville@lkm.org or LEAPS-Marysville, 300 SW 8th, Topeka, KS 66603. If confidentiality is requested, please note in application materials. Application review will begin March 14. EOE.

**CHIEF OF POLICE**—Cotter, located on the beautiful White River, seeks a Chief of Police. Must be certified and experienced in all aspects of policing including investigative, patrol, affidavit preparation, personnel management and courtroom experience. Communication a must. Email resume to: [cottermayor@infodash.com](mailto:cottermayor@infodash.com).

**DIRECTOR OF PUBLIC RELATIONS**—Springdale is currently accepting applications for the position of Director of Public Relations. Interested persons should submit an application to the Human Resources Department. Responsible for assisting in the managing of public relations for the City of Springdale. Builds and sustains the City's mission and reputation for the betterment of the health, safety, welfare, prosperity, and comfort of the citizens of the City of Springdale. Writes and delivers press releases and handles all communication sent to the public. Qualified applicants must possess a broad knowledge of such fields as accounting, marketing, business administration, finance, etc. Equivalent to a four year college degree, plus 7 years related experience and/or training, and 5 years related management experience, or equivalent combination of education and experience. Salary range: \$57,600 - \$85,527 DOE. To apply, you must submit a City of Springdale application that can be found at [www.springdalear.gov](http://www.springdalear.gov). Resumes will not be accepted without an accompanying application. Excellent benefits package. EOE.

**FIRE CHIEF**—The City of Camden is accepting applications for the position of Fire Chief. The Fire Chief is responsible for the management, administration, and coordination of the City's Fire Department activities through supervision of officers and review of their activities. Ensures optimal fire safety for its city and citizens through effective administrative and operational decisions pertaining to firefighting, laws, regulations, and established policies. The minimum qualifications include the completion of training at a certified state or national Fire Training Academy. Completion of college with specialization either in Fire Service, Personnel Management, Planning, Public or Business Administration or Civil Engineering. Extensive successful experience as a Fire Officer in a Fire Department or comparable Fire Agency, involving positions of progressive respon-

sibility and demonstrative ability, with minimum of two (2) years of paid full-time employment as an Assistant Fire Chief or higher, one (1) year of which must have been in a supervisory capacity; or any equivalent combination of training education and experience that provides the required knowledge, skills and abilities. Possession of a valid Arkansas DL, Fire Fighter II Certification, Certified Instructor, Certified Fire Officer, Good Physical and mental condition as certified by a licensed medical doctor. Pay is \$53,000. Applications will be accepted until 4 p.m. Monday, Feb. 29. Interested persons may obtain an Application for Employment form from the City Clerk's office located in the Municipal Building, 206 Van Buren Street, Camden, AR, 71701, or by writing to the following address: Julian Lott, Assistant to the Mayor, City of Camden, P.O. Box 278, Camden, AR 71711. EOE.

**WATER OPERATOR**—Forrest City Water Utility is seeking a water operator that has a Class IV Water Treatment and Distribution license. The Water Supply Operator is responsible for the operation of the Water Treatment Plant, storage distribution system monitoring on an assigned shift and other related duties. Application can be found on [dws.arkansas.gov](http://dws.arkansas.gov) or you can ask for Derrick Spearman at Arkansas Workforce at (870) 633-2900 located at 300 Eldridge Rd #2, Forrest City, AR 72335. Application accepted until filled. Forrest City Water Utility is located at 303 N. Rosser, Forrest City, AR 72335; (870) 633.2921.

**WATER UTILITIES GEN. MGR**—Wynne is recruiting a professional to fill the position of General Manager of Water Utilities. The Wynne Water and Sewer Commission has oversight responsibility and direction for this position. This position is responsible for the planning, development, and implementation of the long-term goals, rate presentations, public finance, EPA compliance, financing through public bonds, and day-to-day operation of the utility including customer service. Minimum qualifications include an Associate's degree or equivalent from an accredited college or technical school; and seven years related experience and five years of managerial experience-governmental accounting is preferred. Starting salary: commensurate with education and experience that exceed the minimum qualifications may be considered for a higher starting salary. A City of Wynne Water Utility application is required along with a detailed resume including references and salary history. Starting salary is set at \$55,000 with growth potential to \$105,000 + excellent benefits. Contact [wynnewater45@yahoo.com](mailto:wynnewater45@yahoo.com) for more information.





Savings up  
to 1.46%

**MURPHY  
USA** 

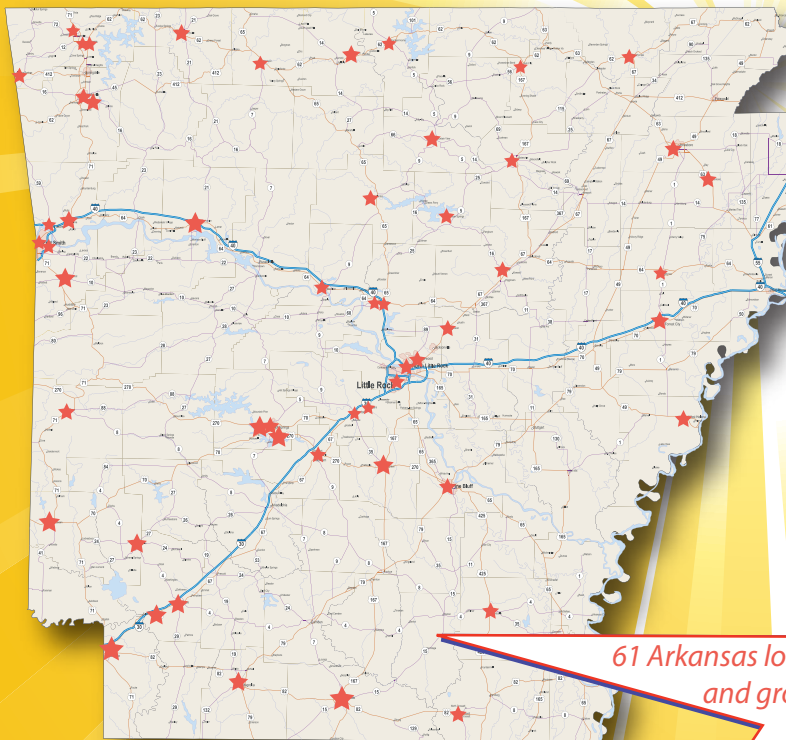
**MURPHY  
EXPRESS**

**THE ARKANSAS LOW PRICE LEADER...  
CHECK OUT OUR FLEET FUELING PROGRAM.**

Accepted at over 3,600 Arkansas  
fueling and service locations...

Plus save even more at 61 Arkansas  
and over 1,200 Murphy

USA/Murphy Express locations chainwide!



61 Arkansas locations  
and growing...

**Control,  
Convenience,  
Savings &  
Volume Rebates**

For more information, please call  
Luanne Lampman @ 870.881.6736  
or log onto [www.murphyusafleet.com](http://www.murphyusafleet.com)

**MURPHY  
USA** 

**MURPHY  
EXPRESS**

**PROUD TO BE AN**

**ARKANSAS**

**COMPANY**

The only Top 10 public  
finance firm in Arkansas also  
has some of the deepest roots.



CHAD MYERS // MARY MORGAN GLADNEY // SAMANTHA WINEKE // DANIEL ALLEN  
RON PYLE // SAM NAGEL // PATRICIA QUINN // JIM BIRDWELL  
GAVIN MURREY // CARMEN QUINN // CHUCK ELLINGSWORTH // ELIZABETH ZUELKE

Our team has a long history of serving the Arkansas public sector we can trace back to 1931, when T.J. Raney & Sons opened its doors. A history that continued when we became Morgan Keegan and then joined forces with Raymond James. And through all that time, our commitment to our clients and to the communities across our state has only grown, helping us become one of the top 10 underwriters in the country – and the only top 10 national firm in Arkansas.

Put our unique combination of local history and national strength to work for you.  
Visit [rjpublicfinance.com](http://rjpublicfinance.com).

#### **ARKANSAS PUBLIC FINANCE**

100 Morgan Keegan Drive, Suite 400 // Little Rock, AR 72202 // 501.671.1339

# **RAYMOND JAMES®**